

City of Walthourville
Mayor and Council Meeting Minutes
January 12, 2021

Call to Order: The meeting was called to order at 6:00 P.M. by Mayor Larry D. Baker.
City Clerk, Shana T. Moss was absent from this meeting due to illness.

Roll Call: The roll was taken by Mayor Larry D. Baker with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Luciria L. Lovette
Councilman Charlie L. Anderson, Sr.	Councilwoman Sarah B. Hayes
Councilman James Hendry	Councilwoman Bridgette Kelly.

The attendance of council constituted a quorum.

Mayor mentioned the Mrs. Moss & Ms. Wright were out. He stated that Mrs. Moss is on Facebook Live. They are at urgent Care.

Mayor wants to look into using Zoom or moving the meeting to the Fire Department. He stated that Mrs. Moss and Ms. Wright and the Chief has been made aware that he wants to do either.

Adoption of the council agenda ... Mayor Pro Tem Lovette and Councilman Anderson second.

Adoption of the City Council Meeting on December 8th ... Hayes and Anderson

Mayor Pro Tem stated she rescinded the Dasher project. Mayor stated that that motion was dead. With the necessary corrections being made Hayes made a motion with corrections and Anderson second.

Adoption of the Special Call meeting on December 17th. Hayes motioned and Anderson second.

LCPC ... Hayes and Anderson motioned.

Mrs. Duncan wants to turn the daycare into a min strip mall; something like the one in Midway.

She explained she wants a beauty shop, barber shop, food trucks, etc. LCPC suggested that the current parking lot is going to need expanding.

Mayor asked if Mrs. Duncan was aware that the parking lot is going to have to be expanded and she stated yes.

Mayor Pro Tem asked if adding more parking is going to alter for future business and Mr. Gandhi stated no. He stated adding more parking will make it more valuable.

Councilwoman Kelly asked if she is only using the current buildings and not bringing in more buildings. Mrs. Duncan stated that she may bring in another building. Her plan is to move the playground and bring in a food truck or something like what Ms. Margie has on Shaw Road.

All members signed the financial form stating they have no financial interest with Mrs. Duncan.

Council Updates:

Fire Department Chief Burns gave report.

Economic Development ... Councilwoman Hayes says she was active in a lot. Gave a brief summary of things she did.

- Christmas ... gave out gifts to 35 families
- Gave out food last Saturday
- Recycle Fair
- Voting
- Census
- Feb. 20 shred truck will be in Walthourville

Mayor Pro Tem asked Councilwoman Hayes if the Grant she mentioned at the last meeting applied for and Councilwoman Hayes said no.

Public Works. Councilman Hendry gave report

Water Department ... Councilwoman Kelly gave report. Total of 99 disconnects. Smelly calls are down but received a call today on Wilder Road. Made contact with city hall to inform them. Also received a call from city hall about a customer who is upset about the flushing of the hydrants. Councilwoman Kelly asked Mayor if she could meet with him and city hall to discuss the flushing of the hydrants. He stated that he will meet with Councilwomen Kelly sometime this week.

Parks & Recreation ... Mayor Pro Tem stated that the lights are still out. Mayor stated that Mr. Dawson is supposed to be getting back with him on the lighting issues. She also suggested games be purchased like the checkers or chess boards. She also suggested a mini water park.

Mayor Pro Tem stated that the Historical Society is asking the city to provide markers that needs to be cleaned.

Police Department ... Mayor Baker introduced interim Chief Hagans. Chief Hagans gave information about his self.

Mayor Pro Tem Lovette stated that there isn't going to be a MLK Parade this year.

Mayor Baker stated that he is appointing Councilwoman Hayes to Mayor Pro Tem.

Councilwoman Hayes and Hendry motion to adjourn.

Meeting Minutes taken by Councilwoman Bridgette Kelly.

City of Walthourville
Mayor and Council Meeting Minutes
January 26, 2021

- I. Call to Order: The meeting was called to order at 6:00 pm by Mayor Larry D. Baker.
- II. Roll Call: The roll was taken by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker
Councilman Charlie L. Anderson, Sr.
Councilwoman Bridgette Kelly

Mayor Pro Tem Sarah B. Hayes
Councilman James Hendry
Councilwoman Luciria L. Lovette

The attendance of council constituted a quorum

Other City Officials in Attendance:

Luke R. Moses
LaTonia C. Wright
Anthony Burns
Alfonza (Al) Hagan

City Attorney
Executive Assistant to Mayor Baker
Fire Chief
Interim Police Chief

- III. Invocation: The invocation was given by Chief Burns.
- IV. Pledge of Allegiance: The Pledge of Allegiance was recited in unison.
- V. Presentation(s): There were none.
- VI. Adoption of the Council Agenda Councilmembers
The motion to approve the agenda was made by Councilwoman Lovette and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.
- VII. Adoption of the City Council Minutes Councilmembers
The motion to approve the January 12th, 2021 minutes was made by Councilwoman Hayes and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.
- VIII. Agenda Items:
 - 1. LCPC Mr. Nirav Gandhi
Mr. Nirav Gandhi presented a home based business license for Mr. Luciano Rodriguez. This will be a single family use lawn care business. There will be no signs at the location and the equipment will be kept in a fence or at an offsite location. The business meets all ordinances for the City of Walthourville. The motion to approve was made by Councilman Anderson and the second was provided by Mayor Pro Tem Hayes. Vote: 5-0: Motion Carried.
 - 2. LCPC Mr. Nirav Gandhi
Mr. Nirav Gandhi presented a mobile home permit for Hinesville Home Center on behalf of Tonya McGhee and Rama Young. Hinesville Home Center is requesting a permit for 284 Strickland Road, Parcel 051A-036. The property is zoned AR1 and the mobile home is W-2 Hurricane proof. Vinyl skirting will be used for the

underpinning as stated in the city ordinance. The motion to approve was made by Councilwoman Lovette and the second was provided by Councilwoman Kelly. Vote: 5-0: Motion Carried.

Mr. Gandhi provided additional information regarding the Unified Development Ordinance. This ordinance is being constructed to align all municipalities under one sole ordinance. LCPC will be presenting this ordinance within the next few months.

IX: Council Updates: (3 minute limit)

Fire Department

Councilman Charlie L. Anderson, Sr.

Chief Burns gave the Fire Department Report. Illegal burning in the city has decreased. The department's statistics from January 12, 2021-January 25, 2021 is as follows: 7 Medical Calls, 1 Structure Fire, 3 Motor Vehicle Accidents, 1 False Alarm, 3 Fire Miscellaneous Calls. The city has applied for a firefighters grant.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Mayor Pro Tem Hayes reported she is on the KLB Committee and they have asked the city to adopt a day to clean up the city. The proposed dates are March 20 & 27th, April 10th & 17th, May 22nd, or June 12th. KLB is asking cities to sponsor lunch for the volunteers. The time will be from 9:00 AM-1:00 PM. Also, the City's Recycle it fair will be held on Saturday February 20th, 2021 from 9:00 AM-1:00 PM and volunteers are needed. The Shred it Truck will be in Walthourville.

Public Works

Councilman James Hendry

Councilman Hendry reported public work vehicles are being serviced and maintained by the mechanic. Litter is being picked up in the city and potholes are being repaired. Councilwoman Lovette asked about the City Limit signs on 119 that need to be more visible. The Carrie Kent Memorial at City Hall needs to be cleaned. Mayor Baker stated he spoke with Mr. Reggie Pierce of Dorchester (constructed the monument) Funeral Home about obtaining information on how to clean the monument. Mr. Pierce stated he would come to City Hall and look at the monument.

Water Department

Councilwoman Bridgette Kelly

Councilwoman Kelly reported the hydrants are still being flushed. There has been 14 new water connections from January 12th-January 22nd, 2021. There has been one call reporting smelly water.

Parks and Recreation

Councilwoman Luciria L. Lovette

Councilwoman Lovette, inquired about the number of historical markers in the city. Several were identified. She stated the light at Johnnie Frasier Park is out and the light that is out is on the opposite end of the park. She addressed the Mayor and Council about a Housing Grant that was available. Mayor Baker asked her to research the information and send it to him, Councilwoman Lovette stated she would. She also said the city had received a housing grant under the previous administration. Mayor Baker asked the City Hall Team to search the files at City Hall.

Police Department

Mayor Larry D. Baker

Mayor Baker asked Interim Chief Al Hagan to give the report. Interim Chief Hagan reported there was one death in the city that was the result of natural causes. The department is in the process of hiring a Municipal Clerk. There has been illegal dumping in the city and the department will be proactive in monitoring the sites of the illegal dumping and apprehending the criminal/criminals. The department is also in the process of hiring two officers, several officers resigned for other employment opportunities. One officer, Sgt. Wayne McClean has just completed Supervision Level I class in Forsyth, GA. Interim Chief Hagan further stated he is researching a medical alert program for the Senior Citizen, this program will consist of a robo type call to remind them to take

their medications as well as a call to check on their well-being. Executive Assistant to Mayor Larry D. Baker, Ms. Chonte Wright and Interim Chief Hagan will work together to incorporate this feature with the city's Code Red Alert System that will be implemented within the next few weeks. The department's statistics were: 2 thefts, 1 stolen vehicle, 3 auto accidents, 55 citations, 12 warnings, 4 domestic violence disputes, 4 verbal disputes and 3 arrests. Interim Chief Hagan stated Sheriff Bowman has been very supportive and helpful, he has been in constant communication and has offered assistance.

Office of the Mayor

Mayor Larry D. Baker

Mayor Baker reiterated for citizens to wear their mask because the COVID numbers are spiking. Councilwoman Kelly asked about the paving of Shaw Road. Mayor Baker said all information has been sent to Mr. G. Ben Turnipseed and the city is awaiting information from his office. Mayor Pro Tem Hayes asked, "will the resurfacing/paving of Shaw Road help alleviate the drainage problem in Oakridge Estates? Mayor Baker stated Mr. Turnipseed said this issue would be addressed. Mayor Baker asked Ms. Chonte' Wright to discuss the zoom platform that the city will begin using going forth for virtual Council Meetings. Ms. Wright informed council she would send them a zoom invitation link several days prior to the meeting.

City Attorney

Mr. Luke R. Moses

To officially appoint Sarah B. Hayes as Mayor Pro Tem the following process was followed: She is referenced in the beginning of the minutes as Mayor Pro Tem, because technically for minute purposes and my Clerks Education) she was Mayor Pro Tem. She is listed in this section for voting purposes as Councilwoman because a motion was on the floor for her that was awaiting the vote.

Mr. Moses stated after the January 12, 2021 meeting where Sarah B. Hayes was appointed Mayor Pro Tem he researched the city's Charter. He reported the city's charter stated elected official had to vote on the appointment. If the council could not reach a consensus the council person with the most votes in the last General Election (November 2019) would get the Mayor Pro Tem position. Attorney Moses said the Mayor had a name on the floor, Sarah B. Hayes and the entire body would have to vote including the Mayor. Councilwoman Lovette asked, "Was there only going to be one nomination?" Attorney Moses said there was only one nomination thus far. Attorney Moses stated he was not the city's legal origin when Luciria L. Lovette was appointed Mayor Pro Tem in 2020. However, he wanted to ensure the city was in compliance with the city's charter. Mayor Larry D. Baker stated, "I nominate Sarah B. Hayes as Mayor Pro Tem." "Councilmembers please vote by a show of hands. Voting for the nomination was: 1. Mayor Larry D. Baker, 2. Councilman James Hendry 3. Councilwoman Sarah B. Hayes and 4. Councilman Charlie L. Anderson, Sr. Councilwomen Bridgette Kelly and Luciria L. Lovette voted against the nomination (no hands were raised).

Vote: 4-2: Motion Carried

X. Executive Session

None

Addition City Information: COVID 19 vaccination testing is currently underway at Winn Army Hospital for persons 65 years of age and older who are eligible to receive services at Winn.

XI. Adjournment: At 6:47 P.M. a motion to adjourn was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson.

*Shang Y. Mass
City Clerk*

Larry D. Baker

in attendance on the zoom meeting. He assured Mayor and Council that approving this variance would not place any liability on the city if there were any issues in the future. Mayor Pro Tem Hayes, reiterated that if approved the city would not be held responsible. Both Mr. Gandhi and Mr. Long said, "No." Councilwoman Lovette asked what type of hardship could occur. Mr. Long stated, "he doesn't foresee any hardship since Claude Dryden is the sole owner and any hardship incurred would be the sole responsibility of Mr. Dryden. Mr. Gandhi stated the only reason LCPC recommends disapproval is because this type of variance is not included in the city's ordinance. Mr. Nirva advised council they could approve the variance with special conditions such as if any hardship(s) occur in the future involving this variance that the sole responsibility lies with Mr. Dryden. Councilman Hendry made the initial motion, then it was removed from the floor for the motion to add the special condition. Mayor Pro Tem Hayes made the amended motion that, "I make a motion to approve with the special condition that if any hardship arises it is the total responsibility of Mr. Dryden not the City of Walthourville. The second was provided by Councilman Anderson.

Vote: 5-0: Motion Carried.

(Members voting favorably: Hayes, Anderson, Hendry, Kelly and Lovette).

2. Mr. Nirav Gandhi

LCPC

Rezoning 2021-002-W. For Mayor and Council to approve or disapprove a petition by Eloise Harris, owner to rezone property at 27 Zoe Lane, further described as LCTM-Parcels 050D-001 and 050B-042. Properties are proposed to be rezoned from AR-1(Agricultural Residential) to B-2 (General Commercial). Ms. Harris would like to rezone her property for commercial development. The Comprehensive Plan has designated this parcel for mixed-use urban corridor, which includes commercial uses. The property is adjacent to and across the street from other commercial properties. LCPC recommends standard approval. The motion to approve the rezoning request was made by Mayor Pro Tem Hayes and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried.

(Members voting favorably: Hayes, Anderson, Hendry, Kelly and Lovette).

VII. Council Updates: (3 minute limit)

Fire Department

Councilman Charlie L. Anderson, Sr.

Fire Chief Anthony Burns gave the Fire Department Report. Chief Burns reported the statistics from January 26th, 2021-February 8th, 2021. There were: 15 Medical Calls, 1 Structure Fire, 2 cancelled calls enroute, 3 Motor Vehicle Accidents, 1 Public Safety Education Call, and 8 Fire Miscellaneous calls, resulting in 30 call for the reporting period. He encouraged residents to obtain a city burn permit from the Georgia Forestry Commission. Engine 3 was sold on Gov Deals for 6,250.00. Year to date there has been 75 calls for service.

Economic Development

Mayor Pro Tem Sarah B. Hayes

On February 19th, Mayor Pro Tem will be picking up the food for the city's Fresh Fruits and Vegetables Give-a-way. The food give-a-way will be held on Saturday February 20th from 11:00 A.M. until all groceries have been depleted and the location will be City Hall Parking Lot. The food distribution will feed 50 families. Also, the Quarterly Recycle it fair will be held on Saturday February 20th, 2021 at City Hall from 9:00 A.M.-1:00 P.M. The shred it truck will be at City Hall. Volunteers are needed for these events.

Public Works

Councilman James Hendry

Public Works Administrator Mr. Robert Pierce gave the report. He reported the Police Departments Charger was getting the motor replaced and the Fire Departments Bronco was being serviced and the Garbage Truck was being serviced. The Street Department is picking up litter, cutting grass, trimming trees, blowing streets, patching potholes and performing trash and recycle pickup.

Water Department

Councilwoman Bridgette Kelly

Councilwoman Kelly reported the water department is completing work orders, flushing hydrants, installing water meters, and reading meters. The city's utility disconnection day was February 8th, 2021 and there were 116 disconnects. The city had 16 new service connects from January 25th-February 5th, 2021. There has been no reports of smelly water.

Parks and Recreation

Councilwoman Luciria L. Lovette

Councilwoman Lovette reported the light at Johnnie Frasier Park is inconsistent, it goes on and off. She requested that the light be fixed. She also reported community announcements, she encouraged everyone to be aware of the scholarship opportunities for the graduating seniors in the Class of 2021. She further stated there are a lot of opportunities in Liberty County.

Police Department

Mayor Larry D. Baker

Interim Chief, Alfonza (Al) Hagan gave the report. He gave the departmental statistics of: 17 incidents, 4 accidents, 3 arrests, 1 domestic violence, 5 miscellaneous reports, 31 traffic stops, 33 citations issued, 10 warnings issued, 27 reports generated and 3,087 miles that officers have driven. Interim Chief Hagan further reported that the department has hired two new officers, one has law enforcement experience and the other officer is newly out of the academy. The city has a new Municipal Court Clerk, Mrs. Barbara Cauley she brings over 23 years of court clerk experience and customer service skills which is a major asset to the department and the city. Mrs. Cauley was introduced to Mayor and Council.

Office of the Mayor

Mayor Larry D. Baker

Stated he appreciated everyone being on the Zoom Call. Due to COVID and the spiking of the virus, this will be the city's meeting platform. He urged all citizens to continue being safe and cautious.

VIII. Executive Session

None

IX. Adjournment: At 6:41 P.M. a motion to adjourn was made by Councilwoman Hayes and the second was provided by Councilman Hendry

Alfonza J. Hagan
City Clerk

Larry D. Baker



City of Walthourville
Mayor and Council Meeting Minutes
February 23rd, 2021
Zoom Virtual Meeting @ 6:00 P.M.

- I. Call to Order: The meeting was called to order via Zoom at 6:00 pm by Mayor Larry D. Baker.
- II. Roll Call: The roll was called by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Sarah B. Hayes
Councilman Charlie L. Anderson, Sr.	Councilman James Hendry
Councilman Bridgette Kelly	

Member absent: Councilwoman Luciria L. Lovette

The members of council constituted a quorum.

Additional City Officials in Attendance:

City Attorney	Luke R. Moses
LaTonia C. Wright	Executive Assistant to Mayor Baker
Anthony Burns	Fire Chief
Alfonza (Al) Hagan	Interim Police Chief
Robert Pierce	Public Works Administrator
Glenn Mack	Water Supervisor

- III. Invocation: The invocation was rendered by Councilman Anderson.
- IV. Adoption of the Council Agenda: The motion to approve the agenda was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson. Vote: 4-0: Motion Carried.
(Councilmembers voting favorably): Hayes, Anderson, Hendry and Kelly.
- V. Adoption of the City Council Minutes from the February 9th, 2021 Meeting was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson. Vote: 4-0: Motion Carried.
(Councilmembers voting favorable): Hayes, Anderson, Hendry, and Kelly.
- VI. Agenda Item.

1. Mr. Nirav Gandhi

LCPC

Mr. Gandhi presented a Mobile Home Permit for Ernest Boyd of Frasier Road. Mr. Boyd was requesting to place double wide mobile homes on this property. Double wide mobile homes are allowed in R2A zoning, as are duplexes. Mr. Boyd will be placing 2 of these structures for a total of 4 dwelling units. LCPC recommends

approval. The motion to approve was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson.

Vote: 4-0: Motion Carried.

(Councilmembers voting favorable): Hayes, Anderson, Hendry and Kelly.

VII. Council Updates: (3 minute limit)

Fire Department

Councilman Charlie L. Anderson, Sr.

Chief Anthony Burns gave the fire department statistics from February 9th-22nd, 2021. There were 22 Medical Calls, 1 illegal burn, 7 motor vehicle accidents, 3 false alarms and 3 fire miscellaneous calls. There were a total of 36 calls for this reporting period. Citizens are encouraged to obtain a burn permit from the Georgia Forestry Commission if they desire to burn at their homes. Failure to adhere can result in a fine.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Reported the KLB (Keep Liberty Beautiful) Recycle/Shred it Day on February 20th, 2021 was a great success. KLB gave away trees and Mayor Pro Tem Hayes requested trees to plant around the city. She stated she would contact Mr. Dave Martin, Road and Grounds Supervisor for assistance in planting the trees for City Beautification. The food drive was successful, the city was able to feed 58 families. She gave accolades to the City Hall Team, the Fire, Police and Public Works Department for their assistance.

Public Works

Councilman James Hendry

Water Supervisor Glenn Mack gave the Public Works Report. Mr. Mack reported the Maintenance Department (Mechanic) has serviced the Fire Department's Crown Victoria, the garbage truck and the F150. The Crew Cab was serviced at the Ford Dealership. The street department is picking up litter, cutting grass, trimming trees and blowing streets. They are also patching potholes and performing trash pickup. The gate where the city's vehicles park needs to be replaced. He further stated the water department is completing work orders, flushing hydrants and installing water meters and reading meters.

Water Department

Councilwoman Bridgette Kelly

Reported from February 9th-23rd, 2021 there were 24 water connections, 10 sewer connections and 11 trash connections. 143 work orders were generated and completed. There have been no reports of smelly water.

Parks and Recreation

Councilwoman Luciria L. Lovette

Absent

Police Department

Mayor Larry D. Baker

Interim Chief Hagan gave the police department's statistics from February 9th-22nd, 2021. There were 17 incidents, 4 accidents, 3 arrest cases, 1 domestic violence, 5 miscellaneous reports, 31 traffic stops, 33 citations issued, 10 warning issued and 27 reports generated.

Office of the Mayor

Mayor Larry D. Baker

He thanked everyone for their participation on zoom. Mayor Baker further stated that due to the COVID pandemic this is the best platform currently for meetings.

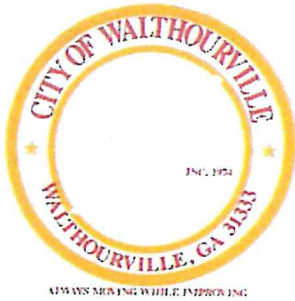
VIII. Executive Session

None

IX. Adjournment: The motion to adjourn at 6:35 p.m. was made by Councilman Hendry and the second was provided by Councilwoman Kelly.

Thomas J. Mason
City Clerk

Larry D Baker



City of Walthourville
Mayor and Council Special Called Meeting
March 2nd, 2021
Walthourville Police Department
6:00 PM

- I. Call to Order: The meeting was called to order at 6:00 by Mayor Larry D. Baker.
- II. Roll Call: The roll was taken by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker
Councilman James Hendry
Councilwoman Luciria L. Lovette

Mayor Pro Tem Sarah B. Hayes
Councilwoman Bridgette Kelly

Member Absent: Councilman Charlie L. Anderson, Sr.

The attendance of council members constituted a quorum.

Additional City Personnel

Luke R. Moses
LaTonia C. Wright
Anthony Burns
Alfonza (Al) Hagan
Matthew Caines

City Attorney
Executive Assistant to Mayor Baker
Fire Chief
Interim Police Chief
Finance Administrator

- III. Invocation: The invocation was given by Mayor Larry D. Baker.

- IV. Pledge of Allegiance

In Unison

- V. Agenda Items

1. Office of the Mayor
Hiring of a Grant Writer for the City of Walthourville. Mayor Baker introduced Dr. Bonnie Kelly. Dr. Kelly is the owner of Granting Access to Greater Possibilities located in Fitzgerald, Georgia. She specializes in writing grants for fire, police and road departments. She has over 30 years' experience in grant writing. She was the grant writer for Wiregrass Technical College in Ben Hill County for 32 years before entering the private sector. She informed Mayor and Council she has a team of 4 people that work on the grants with her. She identifies and researches grants that are available for each department. She provided Mayor and Council a list of counties and municipalities that she works with and have been successful in receiving grants. Dr. Kelly states that she researches both federal and state money for cities. She stated her price to work with the city would be \$500.00 monthly (\$6,000 annually) to compile the grant and file all paperwork. Mayor Baker opened the floor for discussions.

1. Matthew Caines, CPA (Financial Administrator) stated he has audited the grants that Dr. Kelly has referenced. He is pleased with everything he has heard. The price is economical. Mr. Caines asked if she works with Hurricane Grants (ex: Hurricanes Matthew and Irma)? Dr. Kelly replied, "she works with FEMA Grants and Mitigation Grants."
2. Attorney Moses, asked if grants were available annually? Dr. Kelly stated, "Yes, because there is a need in the city." Does she operate with a retainer? Dr. Kelly stated no, she believes in a mutual relationship meaning both parties can sever the relationship at any time if one party is unhappy. If everyone is in agreement, then the relationship continues.
3. Mayor Pro Tem Hayes stated, "Her questions had been answered."
4. Councilwoman Lovette asked Dr. Kelly, what was the difference between her and other agencies? Dr. Kelly responded, "I am cheap and successful and have a proven track record." CW Lovette stated grant writers normally received 6% of the salary, will the grant(s) be in kind? Dr. Kelly responded, "There will be no in kind." CW Lovette asked will she (Dr. Kelly) seek grants or will the city. Dr. Kelly replied, her team will come and canvas the city and meet with the city department heads. CW Lovette stated funding was her concern. Dr. Kelly stated she is economical and cheap, she doesn't need the city's business, and she has enough clients. However, she loves helping cities because grant funds are available. She advised Mayor and Council if they don't hire her, please hire someone, because the citizens of this city is owed that. When seeking grants for bulletproof vest for police departments the vest are 50-50 and the grant writing for bullet proof vest are free.
5. Councilman James Hendry we don't have dump trucks and we need some. Dr. Kelly stated she wrote a grant for Worth County to receive two dump trucks. She also writes grants for lawn mowers and generators for emergencies. CM Hendry stated I like what I have heard.
6. Councilwoman Bridgette Kelly asked if once you apply for a grant, how long it takes to process the grant. Dr. Kelly stated grants are not immediate, however she has submitted 22 grants in 18 days. CW Kelly asked if Dr. Kelly is placed on retainer where the payment would be taken from in the budget? Mr. Caines, stated money had been placed in the Economic Development budget. CW Kelly asked, how would Dr. Kelly be paid if she is approved? Would the Mayor and City Hall make that decision? City Clerk Moss asked Mayor Baker if she could speak. Mayor Baker gave approval and Ms. Moss stated, "No, City Hall would not make that decision they don't want that task, please allow the council to make that decision.
7. Chief Burns stated the city applied for an AFG Grant and the submission cost was \$2500.00 for one grant. Hiring Dr. Kelly would be advantageous and a great benefit to the city. She will work for the entire city for \$6,000 versus the \$2,500 that was paid. He stated the city has a lot of needs for grants.
8. Interim Chief Hagan stated he has heard excellent reports about Dr. Kelly and her team. He visited the Sheriff's Department in Ben Hill County on February 22nd, 2021 and he personally saw the vehicles and equipment that the county received via grants written by Dr. Kelly.

Mayor Baker posed the question to council, what did they want to do? CW Lovette, asked if the city has vetted anyone else? Discussions ensued that the city will not find a cheaper more successful grant writer.

The motion to approve hiring Dr. Kelly at \$6,000 annually to be paid monthly (\$500.00) was made by Councilman Hendry and the second was provided by Councilwoman Kelly.

Vote: 3-1: Motion Carried.

(Councilmembers voting favorably: Hayes, Hendry and Kelly)

(Councilmember Opposed: Lovette)

(Councilmember Absent: Anderson)

2. Police Department

Interim Police Chief Alfonza (Al) Hagan

For Mayor and Council to approve purchasing firearms for the police department using allocated SPLOST Funds from the approved 2021 Budget. Interim Chief Hagan reported the officers were at the range and their firearms are not at their best. The weapons are beat and banged up, the springs in the clip are weak and will jam. He submitted a proposal form Ed's Public Safety to purchase handguns and shotguns for a price of \$5,224.00. This is a trade-in program and the city will receive \$2,340 for our current firearms. The glocks (Model 17LE) will have night sight which will give the officers a better subject aim if the firearm has to be fired at night. Financial Administrator, Mr. Matthew Caines stated \$55,000 was budgeted for Police Equipment in the 2021 SPLOST Budget, the money is available.

Attorney Luke Moses stated hearing that the officer's current weapons misfires bothers him tremendously because this could be severe consequences for the office and the subject. The motion to approve using SPLOST Funds was made by Councilman Hendry and the second was provided by Councilwoman Lovette.

Vote: 4-0: Motion Carried.

(Councilmembers voting favorably: Hayes, Hendry, Kelly and Lovette)

VI. Adjournment: The motion to adjourn was made at 7:15 P.M. by Councilman Hendry and the second was provided by Councilwoman Lovette.

Shamey J. Moore
City Clerk

Larry D Baker



City of Walthourville
Mayor and Council Meeting Minutes
March 9, 2021
6:00 PM via Zoom

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker via Zoom.
- II. Roll Call: The roll was taken by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Sarah B. Hayes
Councilman Charlie L. Anderson, Sr.	Councilman James Hendry
Councilwoman Bridgette Kelly	Councilwoman Luciria L. Lovette

The attendance of Councilmembers constituted a quorum

City Personnel in Attendance

Luke R. Moses	City Attorney
LaTonia C. Wright	Executive Assistant to Mayor Baker
Anthony Burns	Fire Chief
Alfonza (Al) Burns	Interim Police Chief
Robert Pierce	Public Works Administrator

- III. Invocation: The invocation was given by Councilman Charlie L. Anderson, Sr.
- IV. Adoption of the Council Agenda: The motion to approve the agenda was made by Councilman Anderson and the second was provided by Councilwoman Hayes. Vote: 5-0: Motion Carried.
(Councilmembers voting favorably): Hayes, Anderson, Hendry, Kelly and Lovette.
- V. Adoption of the City Council Minutes:
February 23, 2021 Regular Meeting
The motion to approve the February 23, 2021 Regular Meeting minutes was made by Councilwoman Kelly and the second was provided by Councilman Anderson. Vote: 4-1: Motion Carried.
(Councilmembers voting favorably): Hayes, Anderson, Hendry and Kelly
(Opposed): Lovette
March 2, 2021 Special Called Meeting
The motion to approve the March 2, 2021 Special Called Meeting Minutes was made by Councilman Anderson and the second was provided by Councilwoman Kelly. Vote: 4-1: Motion Carried.
(Councilmembers voting favorably): Hayes, Anderson, Hendry and Kelly.
(Opposed): Lovette
- VI. Agenda Items: None
- VII. Council Updates: (3 Minute Limit)

Fire Department

Councilman Charlie L. Anderson, Sr.

Chief Anthony Burns gave the Fire Department report statistics from February 23rd-March 8th, 2021. There were 11 Medical Calls, 1 Structure fire, 1 Brush fire, 1 Illegal Burn, 1 Canceled Enroute, 2 Motor Vehicle Accidents, 1 False Alarm, 1 Hazmat and 1 Fire Miscellaneous. There were a total of 19 service calls. Residents were encouraged to obtain a burn permit before burning any yard waste. Year to date calls are 129.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Reported that April 17th 2021 is Earth Day and the Great American Cleanup. The City of Walthourville is urged to participate. The Great American Cleanup kick off date for Liberty County is on April 17, 2021 and continues until June 20, 2021.

Public Works

Councilman James Hendry

Public Works Administrator, Mr. Robert Pierce reported that vehicles are being serviced and maintained. The Roads and Ground Department are preparing to begin cutting grass. Trash collection both household garbage and recycling is being done. Litter is a priority in the city and it is being collected.

Water Department

Councilwoman Bridgette Kelly

Reported from February 24th-March 5th, 2021 there were 33 water and sewer connections, 16 garbage (only) connections and 146 work orders were generated and completed. Utility disconnects were conducted on Monday March 8th, 2021 and there were 186. The department is still flushing hydrants and are changing out some water meters.

Parks and Recreation

Councilwoman Luciria L. Lovette

Reported again that the light is out at Johnnie Frasier Park. Ms. LaTonia Wright stated a work order has been generated to Georgia Power to replace the light. CW Lovette also stated she had information on a grant to restore and renovate the police department. Mayor Baker asked her to send him the information.

Police Department

Mayor Larry D. Baker

Interim Chief, Alfonza (Al) Hagan gave the Police Department Statistics from February 23rd-March 8th, 2021. There were 8 incidents, 4 accidents, 9 arrests, 3 domestic violence incidents, 3 miscellaneous reports, 27 traffic stops, 25 citations issued, 10 warnings, and 17 reports generated and 1,342 miles drives by officers. He further stated the department generated revenue of \$17,000 for the month of February and citizens are paying fines. The officers are staying visible and currently they are preparing for GCIC recertification that is forthcoming in September 2021.

Office of the Mayor

Mayor Larry D. Baker

Reported all was well, he stressed to remain vigilant and that we are still in the midst of a pandemic. Mayor Baker relinquished the floor to City Attorney Luke R. Moses for any comments. Attorney Moses stated he hope everyone is doing well. Mayor Pro Tem Hayes had questions for Attorney Moses. She asked, "Who can add agenda items to the agenda?" Attorney Moses stated the, "Mayor and or Council," but he would have to visit the City's Charter" She further asked, "Who can call a meeting?" Attorney Moses stated, "Without the charter in front of him, he couldn't make that determination". Mayor Pro Tem stated, "She had researched her question and the Georgia Statute stated any member could". Attorney Moses stated he would have to research it because the Charter takes precedence and if the Charter doesn't provide details then it revolves to the Georgia Statute". He asked Mayor Pro Tem Hayes to send the information she had to him. Councilwoman Lovette stated that E-SPLOST early voting ends on March 12th, 2021. The polls would be open from 7:00 AM-7:00 PM on Tuesday March 16th, 2021 she encouraged the citizens to vote in favor of this educational tax because this could possible alleviate higher taxes, elsewhere. Mayor Pro Tem Hayes asked if they could be placed on the city's social media pages.

VIII. Executive Session

None

- IX. Adjournment: At 6:22 PM a motion to adjourn was made by Councilman Anderson and the second was provided by Councilwoman Kelly. Vote: 5-0: Motion Carried.
(Members voting favorably): Hayes, Anderson, Hendry, Kelly and Lovette.

Shane L. Mass
City Clerk

Larry & Baker
Mayor

VIII. Agenda Items

1. Liberty County Emergency Management Agency Mr. Robert Dodd
Mr. Dodd, EMA Director presented Liberty County's Hazardous Mitigation Plan Update. This is a plan that is needed in the event of a natural disaster. This plan is needed by FEMA because this plan will allow the city to participate in the FEMA Disaster Relief Plan. The county has held a public hearing on the plan and it was met with no opposition. Mr. Dodd recommended that the Mayor and Council approve the resolution because this will allow the city to apply and receive benefits. The motion to approve this plan was made by Councilwoma Lovette and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried.
Unanimous Vote

2. LCPC Mr. Nirav Gandhi
For Mayor and Council to approve a Home Based Business License for 58 Jones Court. Applicant will only be working off-site as an electrician. Mr. Gandhi was not present at the meeting.
3. LCPC Mr. Nirav Gandhi
For the Mayor and Council to adopt Liberty County's New Addressing Ordinance. Liberty County adopted a new addressing ordinance in February which establishes an addressing committee to identify street names around the county. Mr. Gandhi was not present at the meeting.

4. M.E. Sack Engineering
Proposed Subdivision in Allenhurst, GA for Josh Wheeler. Mr. Wheeler is asking to have water and sewer connected to Tyson Road in Allenhurst, GA. Elliott Wilson of M.E. Sack, Engineering, stated that this property will entail 23 lots with a total combined square footage of 7200. This property will be behind Tyson Road and Miller Estates. Council asked if sidewalks will be installed in this subdivision, he stated, "This can be done." There are no connections on this property and Mr. Wilson stated the, "developer is willing to pay any and all cost associated with being able to have water and sewer connections, no cost will be incurred by the City of Walthourville." The developer will put in at a minimum of 2 (two) fire hydrants. The question arose regarding the pumping (water) limit restrictions that the City of Walthourville might encounter and what will this pose for the new development? Attorney Luke Moses stated the council could approve with special conditions which is, "that due to limited knowledge the council could approve as long as it does not violate the city's pumping limit." Councilwoman Lovette made the motion to approve, subject to the condition that this doesn't violate the city's pumping limit. The second was provided by Councilman Hendry.

Mr. Marcus Sack
Vote: 5-0: Motion Carried.
Unanimous Vote

5. City of Walthourville
For the Mayor and Council to accept the lowest bid of the paving of Shaw Road. Bids were opened by Mr. G. Ben Turnipseed Engineers on March 18th, 2021. The lowest bidder was Sikes Brothers of Metter, GA with a bid amount of \$278,767.30. The motion to approve was made by Councilman Anderson and the second was provided by Mayor Pro Tem Hayes.

Mayor Larry D. Baker
Vote: 5-0: Motion Carried
Unanimous Vote

IX. Council Updates

Fire Department Councilman

Charlie L. Anderson, Sr.

Chief Burns presented the report. He hoped everyone was doing well and staying safe. He encouraged citizens to obtain a burn permit before burning. Hurricane Season is quickly approaching. The city responded to a structure fire and it was 100% saved and was confined to the electric panel box.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Reported April 17th, 2021 has been designated as Great American Clean Up Day by Keep Liberty Beautiful. The City of Walthourville is urged to participate. Clean up signs have been posted. The Senior Citizens of Walthourville are doing their part in Keeping Walthourville Beautiful, they have adopted a portion of Dunlevie and the Marathon Gas Station site.

Public Works

Councilman James Hendry

Mr. Robert Pierce, Public Works Administrator reported the Police Department's (2) Dodge Chargers are in the mechanic shop for service repairs. The bulk (new) truck is awaiting a part and is in Savannah. Mayor Baker asked Mr. Pierce about milling for the city's dirt roads. Mr. Pierce stated there is a milling pile in Midway. Councilwoman Kelly asked, "What is milling?" Mr. Pierce stated it is the shaving off the highway.

Water Department

Councilwoman Bridgette Kelly

Reported the water department has processed 137 work orders. Crystal Gaulden called her about a water issue. Attorney Luke Moses stated he has written her a letter stating that is required to split her meter. Currently Crystal Gaulden has 2 homes on one meter. Attorney Moses stated she is obligated to pay the city's tap in fees.

Parks and Recreation

Councilwoman Luciria L. Lovette

Reported she has received correspondences regarding installation of broadband in rural areas. She inquired about historical markers in the city. She stated she and Councilwoman Kelly had canvassed the city identifying historical markers. There is one marker at the Police Department. Councilwoman Lovette asked Mayor Baker about the historic preservation grant for the Police Department. Mayor Baker stated there is additional things that must be considered. The Post Office occupies the same building as the Police Department. The Post Office is a Federal Building and the city would have to obtain permission from the Federal Government. Councilwoman Lovette stated she did not want the city to miss this opportunity, the Post Office was not Federal. The City of Walthourville owns the building. Interim Chief Hagan stated to have renovations done on the Police Department would entail the Police Department having to move out of the building due to the GCIC system. The GCIC system is highly confidential and anyone in proximity has to be certified. Federal Policy takes precedence over State and Local Government.

Police Department

Mayor Larry D. Baker

Captain Chris Reed gave the police department's report. Interim Chief Hagan was away in school; however, he was present on the zoom call. Reported the Police Department is having issues with the vehicles. The Police Department had a very successful court. He thanked Chief Burn and his team for their cooperation in using the Fire Department for court. Interim Chief Hagan stated he has an open door policy and welcomes the opportunity to meet with each council member. Councilwoman Kelly stated she had a problem at her residence and the police responded and she was very pleased.

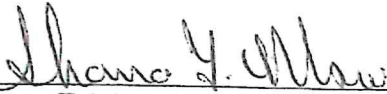
Office of the Mayor

Mayor Larry D. Baker

Reminded citizens to please stay safe, we are still in the midst of the pandemic. He reminded everyone of the city's Easter Celebration at City Hall. LaTonia C. Wright, Executive Assistant to Mayor Baker, stated there will be an Egg Hunt, Games, Prizes and Food. She further stated, the city's budget was not used for this event. Donations came from private donors, including: G. Ben Turnipseed, Engineers, Attorney Luke R. Moses, Walthourville Meat Market, Interim Police Chief Alfonza (Al) Hagan, Mayor Larry D. Baker, City Clerk, Shana T. Moss and Latonia C. Wright. The event will be held on Saturday April 3rd from 11:00 Am-2:00 PM. Social distancing will be adhered to and mask will be required.

X.Executive Session None

- XI. Adjournment: The motion to adjourn at 7:11 pm was made by Councilwoman Lovette and the second was provided by Councilwoman Kelly. Vote: 5-0: Motion Carried.



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



Mayor and Council Meeting Minutes
May 11th, 2021
Walthourville Police Department
6:00 PM

I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker.

II. Roll Call was taken by the City Clerk with the following members present:

Mayor Larry D. Baker

Mayor Pro Tem Sarah B. Hayes

Councilman Charlie L. Anderson, Sr.

Councilman James Hendry

Councilwoman Bridgette Kelly

Member Absent: Councilwoman Luciria L. Lovette.

The attendance of council constituted a quorum.

City Attorney Luke R. Moses was in attendance.

III. The invocation was given by Councilman Charlie L. Anderson, Sr.

IV. Pledge of Allegiance was recited in unison.

V. Presentation(s): None

VI. Adoption of the Mayor and Council Agenda: The motion to adopt was made by Councilwoman Kelly and the second was provided by Councilman Hendry. Vote: 4-0: Motion Carried.

VII. Adoption of the City Council Minutes from the April 26th, 2021 meeting was made by Councilman Anderson and the second was provided by Mayor Pro Tem Hayes. Vote: 4-0: Motion Carried.

VIII. Agenda Items:

1. Rezoning Petition 2021-024-W.

Mr. Nirav Gandhi, LCPC

A rezoning petition for T.R. Long Engineering on behalf of Porscha Bullock to rezone two properties on Strickland Road from AR-1 to R-2A. One property is 0.69 acres and the other is 0.88 acres, more or less. The applicant plans to place a duplex mobile home on each of these sites. LCPC recommends approval with Standard Conditions. The standard conditions are: (1) the applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction. (2) all plans, documents, materials and statements contained or implied in this application are considered to be a condition of this action (3) no change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of LCPC or the Planning Commission and the

approving governmental authority. The motion to approve was made by Councilman Anderson and the second was provided by Councilman Hendry.

Vote: 4-0: Motion Carried.

2 & 3. Rezoning Petition

Mr. Nirav, Gandhi, LCPC

The public hearing was opened at 6:12 PM by Mayor Baker. There were no speakers and the hearing was closed at 6:12 PM.

Public Hearing and Rezoning 2021-025-A and Conditional Use 2021-026-A. A rezoning petition by T.R. Long Engineering. The petition request that a portion of the property at 4850 W. Oglethorpe Highway known as Bomaz Club Commercial Rezoning. The total size of the property is 8.9 acres. 1.68 is in Allenhurst and 0.34 acres is located in Walthourville. The town of Allenhurst adopted the rezoning and conditional use on May 3rd, 2021. The parcel zoned R-2 as well as the R-2 portion of the larger parcel are proposed to be rezoned to B-2 for commercial use. It is adjacent to other B-2 zoning and is therefore not spot zoning. The comprehensive plan designated this as a mixed-use urban corridor which allows for commercial use. Mr. Rios intends to begin operation of a commercial truck terminal on the lot and to expand to additional commercial uses. Mayor Pro Tem Hayes about the commercial lot and Mr. Rios stated he intends to lease parking to allow truck drivers a safe place to park their vehicles. The motion to approve was made by Mayor Pro Hayes and the second was provided by Councilman Anderson.

Vote: 4-0: Motion Carried.

Mr. Jeff Ricketson, Executive Director of LCPC approached Mayor and Council with a petition by Mrs. Edna Walthour of the Liberty County Boys and Girls Club. Mrs. Walthour is requesting to store the temporary building on the property. Mr. Ricketson stated he doesn't suggest do this. Mayor Baker stated the city wants to follow the same precedence of other building and the mayor and council denied this request.

***Shaw Road Paving Update:** Mayor Baker informed the Mayor and Council that Sikes Brothers held a Pre-Construction Meeting on May 10th, 2021. City Engineer, Mr. G. Ben Turnipseed conducted the meeting. Sikes Brothers will be issued a notice to proceed with the project slated to begin on June 21st, 2021. Sikes Brother's will be solely responsible for flaggers and traffic to assist with traffic control and a pilot car will also be used. Citizens will be notified of traffic via the city's social media pages and there will be an announcement placed in the Coastal Courier prior to June 21st.*

Mayor Baker further stated that he would be the sole Point of Contact (POC) communicating with Sikes Brother. He will be conversing with them if needed and any updates about the project will be provided via email from City Hall.

IX. Council Updates

Councilmembers

Fire Department

Councilman Anderson

Chief Burns gave the report and the department's statistics for April 27th-May 10th, 2021. He stated he encourages all citizens to obtain a burn permit. He stated a burn permit can be accessed through the city's website. Hurricane Season is approaching and for employees to be proactive. The department is preparing for the city's ISO Rating.

Economic Development

Mayor Pro Tem Hayes

Attended the Motorcade that was held in observance of John L. Lewis. Representative Al Williams was also present.

Public Works

Councilman Hendry

The Dodge Charger is in the shop. Roads and Grounds are picking up litter and trash.

Water Department

Councilwoman Kelly

Stated the water Department is doing well. The report from April 27, 2021-May 10, 2021 was 270 Work Orders (Generated and completed). There were 25 new water connections, 15 new sewer connections and 24 new trash connections. Disconnects were conducted on May 5th and the city had 89. Hydrant flushing is still being conducted.

Parks and Recreation

Councilwoman Lovette

Absent

Police Department

Mayor Baker

Reported that the Police Department is making strides in the community. From April 27th-May 10th, there has been 114 calls. An 85-year-old citizen, Ms. Celia Davis passed away. She was one of the original members that chartered the city. The Dodge Durango is in the shop and the vehicle is under warranty and the motor that has to be replaced will be in on May 15th.

City Attorney Luke R. Moses stated the city is trying to take every precaution with the Coronavirus. As more people continue to be vaccinated, he is hoping the numbers will decrease. He has been involved in voter election litigation. He, like Mayor Pro Tem Hayes is encouraging everyone to please vote and it seems everyone will have to vote in person. Councilman Anderson stated he along with Councilwoman Lovette attended a meeting at Dorchester about HB 202.

Office of the Mayor


Mayor Baker

Stated City Hall is open to the public. Everyone entering City Hall will be required to wear a mask. He encouraged everyone to still be safe and careful.

City Clerk, Shana T. Moss provided an update on the American Rescue Plan Act. Ms. Moss informed the Mayor and Council that the American Rescue Act (ARA) became law on March 11th, 2021. For the first time all 19,000 municipal governments are entitled to a direct or non-competitive federal grant from the U.S. Treasury Department. The City of Walthourville is estimated to receive about 1.2 million dollars from the ARA. Funding will be paid to local governments in two payments with the first 50% arriving (hopefully) in May of 2021 and the second 50% in May of 2022. Local governments will have until December 31st, 2024 to use all funding. Stipulations are still vague as to what the funding can be used for. Cities are being categorized (by the Treasury Department) as Entitlement City or Non-Entitlement City. Entitlement cities have a population of 50,000 or more and will receive their benefits directly from the U.S. Treasury. Non-entitlement cities are described as populations with 50,000 or less and these cities will receive their funds from the State. The City of Walthourville is a non-entitlement city and the funds will be disbursed by the State of Georgia. Ms. Moss stated she is awaiting directives from The White House, The State of Georgia and GMA. Cities must have an active Dunn & Bradstreet number and the city's number is active. Ms. Moss is scheduled for a webinar from the White House and GMA. Ms. Moss further stated she wanted to make it crystal clear, " City Hall (she) will not/don't want to and never intends to make a determination as to how the funds are spent. She is only trying to complete paperwork to ensure the city receives its funding.

X. Executive Session: None

IX. Adjournment: At 6:43 PM a motion to adjourn was made by Councilman Anderson and the second provided by Councilman Hendry.



Shana T. Moss

Shana T. Moss, City Clerk

Larry D. Baker Mayor

Larry D. Baker, Mayor



City of Walthourville Mayor and Council Meeting Minutes May 25th, 2021 @ 6:00 PM

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker.
- II. Roll Call was taken by the City Clerk with the following members present:

Mayor Larry D. Baker	Mayor Pro Tern Sarah B. Hayes
Councilman Charlie L. Anderson, Sr.	Councilman James Hendry
Councilwoman Bridgette Kelly	Councilman Luciria Luckey Lovette

The attendance of council constituted a quorum.

City Personnel in Attendance:

Mr. Luke R. Moses	City Attorney
Ms. LaTonia C. Wright	Executive Asst. to Mayor Baker
Mr. Anthony T. Burns	Fire Chief
Mr Alfonza (Al) Hagan	Interim Police Chief
Mr. George Pierce	Public Works Director

- III. Invocation was given by Councilman Hendry.
- IV. Pledge of Allegiance was recited in unison.
- V. Presentation(s) Mayor Larry D. Baker
Introduced Mr. George Allen as the Director of Public Works. Mr. Allen has over 30 years of experience in Public Works. He has worked in Fort Smith, Arkansas where he was the Director of Streets and Traffic Control. He has worked with the City of Kissimmee, Florida as Assistant Public Works Director of Operations and in Boca Raton, Florida as Streets Maintenance Superintendent. He hold a Bachelor of Public Administration from Barry University in Miami, Florida.
- VI. Adoption of the City Council Agenda
The motion to approve the agenda was made by Mayor Pro Tern Hayes and the second was provided by Councilman Anderson. Vote: 5-0: Motion Carried.
- VII. Adoption of the City Council Minutes
The motion to approve the May 11th, 2021 minutes was made by Mayor Pro Tern Hayes with the second being provided by Councilman Hendry. Vote: 4-0: Motion Carried.
Councilwoman Lovette stated she was abstaining because she was absent from the May 11th, 2021 meeting and did not want to vote.

Discussion:

Mayor and Council

Mayor Larry D. Baker

Mayor Baker stated, "The State's COVID numbers are decreasing and GMA has scheduled the Annual Convention (normally held in June) for August 6th-10th, 2021 in Savannah, GA." Travel will be resuming. This conference is in close proximity to Walthourville and we need to discuss travel. From Walthourville to the Convention Center in Savannah on Hutchinson Island is less than 65 miles; therefore, I propose no overnight stay." I have asked all Departments to be mindful of spending; therefore, I think it begins with us; the Elected Officials we need to set the example. The hotel prices are doubled for this convention and they are overpriced and expensive. I don't think we need to spend unnecessary money. We can drive back and forth. The council responded with

Councilwoman Lovette stated she disagreed with not spending the money for a hotel. She stated the traffic is bad and she has to fight traffic if she has an 8:00 AM class. She stated the money was built into the 2021 Budget.

Councilman Hendry stated he feels it is a waste of money and that he always drives back and forth.

Councilwoman Kelly stated she works in Savannah and she is good either way.

Councilman Anderson stated he never spends the night, he drives back and forth.

Mayor Pro Tem Hayes stated it is a waste of money for travel to stay in a hotel. She doesn't think it's feasible and that the elected officials are not being good stewards of the city's money. She further stated that just because it is in the budget does not mean the money has to be spent.

Councilmembers failed to make a

VIII. Agenda Items

1. City of Walthourville

Fire Chief Antony T. Burns

For the Mayor and Council to approve the purchasing of a hose and hydrant testing kit. The Department is requesting that SPLOST Funds (\$6882.28) be used for this purchase. Chief Burns informed the Mayor and Council that the 5 inch hoses are worn and have wear and tear. 5 inch hoses are \$5,595.00 and the hydrant testing kit is \$997.00. Hydrant testing is essential to the city's ISO rating. Mayor Pro Tem Hayes asked if any more big ticketed items needed to be purchased. Chief Burns stated no. Councilwoman Lovette asked about turnout gear. Chief Burns stated turnout gear is purchased every year and it is budgeted for annually at \$10,000. The motion to approve was made by Councilman Anderson and the second was provided by Councilman Hendry

Vote: 5-0: Motion Carried.

IX. Council Updates

Councilmembers

Fire Department

Councilman Charlie L. Anderson, Sr.

The fire department has responded to 28 calls from May 12th-May 24th, 2021. There was a structure fire on May 22nd on Thompson Road. The family was attending the graduation and when they arrived home their home was on fire. The family was attending the graduation of their son and this was another tragedy for the family because they lost their older son in a vehicle accident in March of this year. The

deceased son's ashes were found in the fire and were later returned to the family. The city's response time to the fire

was 8 minutes. The city's ISO rating will be conducted in August or September of this year. He also stated the city's CODE Red Alert Program was functional. He has worked with Ms. Wright at City Hall. He urged everyone to download the Code RED Alert App and enable it for Walthourville on their phone.

Economic Development

Mayor Pro Tern Sarah B. Hayes

Stated she is a member of several groups. She is looking into a gun safety and training class. She will be resuming teaching Senior Citizen computer classes in September. She has attended several small business webinars. She is researching bringing the food bank back to Walthourville. She further stated she is being recognized for her community volunteerism and she is the keynote speaker for an SBA Event. She also asked when could the elected officials meet and review the charter. Councilwoman Kelly echoed the same sentiments and inquired about a working session to update the Charter. Attorney Luke Moses proposed that all members review the charter and visit the areas that they individually want revamped. Any changes would have to be recorded in Municode and possibly submitted to the State Legislature for approval.

The Mayor and Council decided to meet prior to the June 8th meeting at 5:00 PM to discuss the Charter. The motion to approve was made by Councilman Anderson and the second was provided by Councilwoman Lovette.

Vote: 5-0: Motion Carried.

Public Works

Councilman James Hendry

Mr. George Allen reported that Garbage and Recycle are being picked up in a timely manner. Highway 84 and Airport Road is being cut and edged. Potholes are the city are being filled. Bulk trash is still being collected. Bulk Trash pickup has increased tremendously. He stated that bulk trash should be placed in the front of the yard, and not on private property. Employees are not allowed to come on private property to pick up any garbage.

Water Department

Councilman Bridgette Kelly

Parks and Recreation

Councilwoman Luciria L. Lovette

Stated that Johnnie Frasier Park needed a canopy. The weather has been very hot with high temperatures and if a child is burned on the playground equipment the city is liable. Attorney Luke R. Moses cited that cities have Doctrine of Sovereign Immunity and not having canopies would not be a liability to the city. She further stated rental assistance is available. Both the Tenant and the landlord or Rental Agency would have to apply. If a loved one has died due to COVID the family can be reimbursed by calling 844-684-6333. A death certificate have to be submitted and the cause of death must state COVID. The Phone lines are open Monday-Friday 9:00 AM to 9:00 PM. There is no deadline to apply.

Police Department

Mayor Larry D. Baker

Interim Chief Hagan reported that Lt. Anderson Deliford made a traffic stop on May 16th with an enormous amount of marijuana and over 100 pills. He lauded the efforts of Lt. Deliford in making the stop. The vehicles that were purchased by SPLOST Funds, three of them are in Brunswick. The department are awaiting the handguns that were purchased. The department is in need of two Officers. Mayor Pro Tern Hayes asked is there is a projected date for Neighborhood Watch Meeting to resume (were discontinued due to COVID). Interim Chief Hagan stated not at this time as the city is adhering

to the CDC Guidelines for COVID. The facility (council chamber) for the meeting is very small. Interim Chief Hagan also acknowledged that May is Mental Health Month and Liberty County Chief Deputy Max Brown is coordinating a meeting between Interim Chief Hagan and Fort Stewart.

Office of the Mayor

Mayor Larry D. Baker

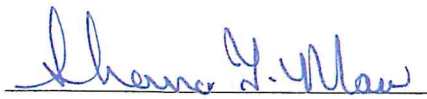
The Annual/Walk to Dorchester will be held on Saturday June 19th beginning at 6:00 AM. The dedication of the Dorchester Museum will be held at noon on Friday June 4th at Dorchester Academy in Midway.

X. Adjournment

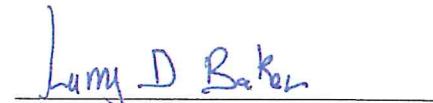
Councilmembers

The motion to adjourn at 7:23 PM was made by Councilwoman Lovette and the second was provided by Councilwoman Kelly.

Vote: 5-0: Motion Carried.



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



Mayor and Council Meeting Minutes
July 13, 2021 @ 6:00 PM
Walthourville Police Department

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker.
- II. Roll Call was taken by Ms. Patryce Lewis, in the medical absence of the City Clerk with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Sarah B. Hayes
Councilman Charlie L. Anderson, Sr.	Councilman James Hendry
Councilwoman Bridget Kelly	Councilwoman Luciria L. Lovette

The attendance of council constituted a quorum.

Other City Personnel in Attendance:

City Attorney, Luke R. Moses
Chief Anthony Burns, Fire Chief
Chief Alfonza (Al) Hagan, Police Chief

- III. Invocation: The invocation was given by Mayor Pro Tem Sarah B. Hayes.
- IV. Pledge of Allegiance was recited in unison.
- V. Adoption of City Council Agenda was made by Mayor Pro Tem Hayes and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried Unanimously
- VI. Adoption of City Council Minutes from June 8th, 2021, was made by Mayor Pro Tem Hayes and the second was provided by Councilman Hendry.
Vote: 4-0: Motion Carried Unanimously
Councilwoman Lovette abstained from voting for the approval of the agenda.

- VII. Presentation (None)

VIII. Agenda Items:

1. LCPC Mr. Nirav Gandhi
Mobile Home Application Permit for Ms. Bette McMillian. Ms. McMillian has inherited the property located at 1989 Shaw Road from her recently deceased father.

She wishes to place a single-wide mobile home on the property and connect to city water/sewer. AR-1 Zoning allows for single-wide homes. LCPC recommended approval. The motion to approve was made by Councilwoman Lovette, and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried Unanimously

2. LCPC

Mr. Nirav Gandhi

Home Based Commercial Business License for Ms. Robin Greene. Ms. Greene is the owner of Adore She She's located at 253 West Oglethorpe Highway. She will have a retail store selling hair extensions, clothes, shoes and similar fashion and cosmetic items. Retail stores are permitted in B-1 Zoning. LCPC recommended approval. The motion to approve was made Mayor Pro Tem Hayes, and the second was provided by Councilwoman Kelly.

Vote: 5-0: Motion Carried Unanimously

3. LCPC

Mr. Nirav Gandhi

Home Based Business License for Ms. Javelin Bailum. The name of the business is Kiss of Aloha and will be located at 148 Strickland Road. The applicant will offer wedding services such as catering, ceremonies and photography. There will be no customers coming to her home location. Home based occupations are allowed in AR-1. LCPC recommended approval. The motion to approve was made by Councilwoman Lovette, and the second was provided by Councilman Anderson.

Vote: 5-0: Motion Carried Unanimously

4. LCPC

Mr. Nirav Gandhi

Home Based Business License for Ms. Javelin Bailum. The name of the business is Same Hearts Corner Creations and will be located at 148 Strickland Road. The applicant will be selling T-Shirts, mugs, tumblers and other commercial goods online, only. No customers will come to her home location. Home based occupations are allowed in AR-1. Councilmembers asked will there be any foot traffic, Ms. Bailum responded no. LCPC recommended approval. The motion to approve was made by Councilman Anderson, and the second was provided by Councilwoman Lovette.

Vote: 5-0: Motion Carried Unanimously

IX. Council Reports:

Fire Department

Councilman Charlie L. Anderson, Sr.

Fire Chief Anthony Burns reported to Mayor and Council about the first Tropical Storm Elsa and he urged the city to be prepared, because more storms will be coming this hurricane season. Also, he spoke about the city's "RED ALERT" program, and urged citizens to sign up via the city's website. He also gave department statistics.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Reported that recruiting for the citizens academy was underway. This academy is being created and organized by Police Chief Hagan and Captain Reed also provided information. Mayor Pro Tem Hayes initiated a discussion about the city's recycle program. She feels the citizens should be educated on allowable and non-allowable products for recycle, because of the increase in landfill fees. She stated she has been getting complaints, that city employees are lazy and not retrieving their recyclables. Citizens are contaminating their recyclables, and that is why it is being left. Councilwoman Kelly asked, "Why don't the citizens know what is acceptable to recycle? Do they get anything from city hall?" Mayor Pro Tem Hayes stated "Yes, citizens are given a packet when they initiate services." Councilmembers Hendry and Kelly disagree with having a recycling program. It is a topic that comes up every meeting. Councilman Hendry says, "The city can take his recycle polycart, he only wants trash services." City Attorney Luke Moses, "said the recycle program could be successful in the city and offered to help come up with a plan to present at a future council meeting. Councilwoman Lovette states, "The issue is we don't do what we say we are going to do." Mayor Pro Tem Hayes, "stated she wanted to provide recycle information or booth at the Police and Fire Departments Back To School event." Chief Hagan stated, "He preferred if this event could be children focused only". Councilwoman Lovette stated, "To have city Attorney implement a policy, follow through, enforcement.

Public Works

Councilman James Hendry

Reported that grass is being cut and litter is being controlled. The knuckle boom is picking up everything around the city. The county is conducting cutbacks on the right of way. Side mower is in for repairs.

Water Department

Councilwoman Bridgette Kelly

Reported that 231 work orders have been processed. There have been 12 water connections, 9 sewer and trash connections. Customers have received their June bills and late fees will be assessed on June 25th and disconnection will be conducted on July 7th.

Parks and Recreation

Councilwoman Luciria L. Lovette

Member Absent.

Police Department

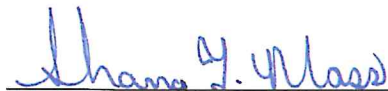
Mayor Larry D. Baker

Chief Hagan said he is doing what he can to improve community policing. He reported three arrests for the month and a couple of motorcyclists' who attempted to flee from police officers within the city. His department made 59 traffic stops and issued 57 citations. He wants the community to keep him informed of any potential problems. "If there is an issue in the police department, please let me know," Hagan said. "I cannot fix it if I do not know but I can promise you I'll fix


it if I do know about it. I'll get right on it." He said he is working to make sure his officers are well-trained to serve the community.

He said he also wants to bring back the Neighborhood Watch programs and wellness checks on the elderly. He said the city will host a Back-to-School event July 17. They plan to give children school supplies and offer public safety information. The event will be from 11:00 A.M. until 5 P.M. at Frasier Park. He attended the Senior Citizen Luncheon and stated the Seniors were hopeful they would restart their meetings in Walthourville. The Senior Citizen organization is not disbanding.

- X. Executive Session: None
- XI. Adjournment: At 6:48 the motion to adjourn was made by Councilman Hendry and the second was provided by Councilman Anderson.



Shana T. Moss, City Clerk



Larry D. Baker, Mayor

City of Walthourville
Mayor and Council Meeting Minutes
June 8th, 2021 @ 6:00 PM
Walthourville Police Department

I. Call to Order: The meeting was called to order at 6:03 PM by Mayor Larry D. Baker.

II. Roll Call: The roll was called with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Sarah B. Hayes
Councilman James Hendry	Councilwoman Bridgette Kelly
Councilwoman Lucira L. Lovette	

Member Absent: Councilman Charlie L. Anderson, Sr.

Attorney: Kap Russell was present in the absence of Attorney Luke R. Moses.

III. Invocation: The invocation was given by Pastor James Evans of St. James MBC in Ludowici, GA.

IV. Adoption of the Council Agenda: The motion to approve the agenda was made by Councilwoman Lovette and the second was provided by Councilwoman Kelly.
Vote: 4-0: Motion Carried.

V. Adoption of the City Council Minutes: The motion to approve the minutes with Councilwoman Kelly stating that, "no declaration was made on the travel and hotel policy be added to the minutes. The motion was made by Councilwoman Lovette and the second was made by Councilwoman Kelly.
Vote: 4-0: Motion Carried.

VI. Agenda Items

1. Office of the City Attorney Mr. Luke R. Moses
This item was removed from the agenda due to the absence of Attorney Moses.

2. Office of the Mayor Mayor Larry D. Baker
Oath of Office for the Police Chief. The city named an Interim Police Chief in December of 2020. Alfonza Hagan was hired as Interim Chief for a six month period. The city advertised the position and Interim Chief Hagan applied for the position. He was the sole applicant. Mayor Baker administered the Oath of Office to Chief Hagan. Upon taking the Oath of Office, Chief Hagan stated, "I am excited to be here and I will operate the police department in a fair and equitable manner. I have an open door policy and I extend that to each of you and all the citizens. I will work tirelessly to ensure that this department always moves in a positive direction." Mayor Baker and all members of council congratulated and welcomed Chief Hagan.

VII. Council Comments

Councilmembers

Fire Department

Councilman Charlie L. Anderson, Sr.

Chief Burns gave the department's statistics and reported that we are in Hurricane Season and everyone needs to stay proactive. The city's ISO Rating is approaching. He also stated that Hazardous Re-Entry passes are operated by the State. The hydrant flow testing device has arrived.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Reported the City will have a food drive in conjunction with Second Harvest Food Bank on June 16th, 2021 from 10:00 AM-12:00 PM at the Fire Department. Volunteers are needed for this event and if anyone is interested to please contact her. She stated there would be presentations at the next meeting.

Public Works

Councilman James Hendry

Reported that both the garbage and knuckleboom truck have been repaired. Litter control is in effect with roads and grounds picking up trash. Roads and Grounds are keeping the city's grass cut.

Water Department

Councilwoman Kelly

Gave the water department report. There have been 124 work orders generated and completed.

Parks & Recreation

Councilwoman Lovette

Reported she has contacted the accountant, Mr. Matthew Caines about the budget. She states there is a \$ 2300.00 discrepancy. She is awaiting information from Mr. Caines. She also revisited the subject of the Mayor and Council's travel that was mentioned at the May 25th, 2021 meeting. Mayor Baker engaged council in a discussion about travel and overnight stay. He stated it was expensive to stay in Savannah and the majority of council did not wish to stay overnight. Councilwoman Lovette stated she has taken all of the classes that GMA offers; however, she likes to attend the legislative updates and interact with councilmembers from other cities. She further stated the traffic is very heavy getting into Savannah. Mayor Baker stated he would be driving the City Vehicle and she could ride with him.

Police Department

Mayor Larry D. Baker

Chief Hagan gave the department statistics. He said the police department always enjoy working with the other departments. He would like to engage the clergy in the department. He is looking into having a Breakfast with the clergy. Also, he would like to conduct some life skills classes such as balancing a checkbook and changing a tire for the youth of the city. One of his goals is to have the department become State Certified.

Office of the Mayor

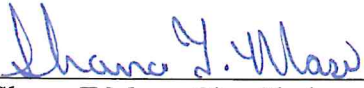
Mayor Larry D. Baker

Reported that he was working with the county on the ditch drainage situation on Henry Herbert Road. Mayor Pro Tem Hayes reported that the Senior Citizens organization


could possibly be disbanding. She will try to obtain a listing of all Senior Citizens. Councilwoman Lovette stated the Domestic Violence Shelter had tickets for sale for \$100.00.

VIII. Executive Session: None

IX. Adjournment: The motion to adjourn was made by 6:45 PM by Councilwoman Lovette and the second was provided by Councilman Hendry. Vote 4-0: Motion Carried.



Shana T Moss, City Clerk



Larry D. Baker, Mayor

Danny Creasy, Vice President of Ameris Bank. Mr. Rogers gave a comprehensive presentation regarding Ameris Bank and the services that are offered. Mr. Rogers said he spoke to Mayor Larry Baker about handling the city's accounts when he was voted into office. He said he was happy to receive the call from the Mayor. He promised to "efficiently manage the account," save the wasted trips to the branch office, mitigate bank fraud and look at ways to help the city save money.

Mr. Rogers said the bank would work closely with City Clerk Shana Moss to make sure all banking processes are streamlined and efficient. He said they would help the city set up online banking and designate their authorized users. They would review the city's accounting software to make sure it will interact with the bank's software. He said the city would have the option setting up the use of mobile deposits. The city could also set up their merchant services through Ameris Bank. The city also has the option to use the bank's automated payroll system.

VIII. Agenda Items

LCPC

1. LCPC

Mr. Jeff Ricketson

Presented a Home Based Business License for Ms. Neysha Perez. The business name is S'soul Food by Chef Neysha. The business will be located in the Wilder Pond Subdivision at 215 Wellspring Terrace. This is a cottage style kitchen and there will be no visitors allowed at the residence. This property is zoned R-2 which allows for home business. She must bring her cottage certification from the State before a license can be issued. LCPC recommends conditional approval (cottage license must be obtained). Councilwoman Kelly asked Mr. Ricketson what was a cottage license? Mr. Ricketson stated this is mandated by the State of Georgia and they want to ensure you are eligible and you have to pass a kitchen inspection. The motion to approval conditionally was made by Mayor Pro Tem Hayes and the second was provided by Councilman Hendry.

Vote: 4-0: Motion Carried Unanimously

2. LCPC

Mr. Jeff Ricketson

Informed the Mayor and Council this item will require no action due to the applicant not compiling with regulations.

3. LCPC

Mr. Jeff Ricketson

Presented a Home-Based Business License for Jennifer Ward. The name of the business is Jennifer's Cleaning Services LLC and will be located at 128 Dorsey Road. The applicant's primary focus will be commercial cleaning. The motion to approve was made by Councilman Anderson and the second was provided by Councilwoman Kelly.

Vote: 4-0: Motion Carried Unanimously

4. Coastal Georgia Minority Chamber

Mrs. Sabrina Newby

Chief Executive Officer Newby stated the significance of Juneteenth and the importance of the Mayor and Council declaring June 19th a holiday for the city. Mrs. Newby stated it took two years for the slaves to find out they were free in 1867. Slavery was abolished on January 1st, 1863 with the Emancipation Proclamation signed by President Lincoln. However, on June 19th, 1865, Union

Major Gordon Granger arrived in Galveston, TX with the good news that slavery was abolished. Mayor Baker signed the proclamation authorizing the holiday for the city. The first observance of the city being closed for the holiday will be June 19th, 2022.

IX. Council Reports:

Fire Department Councilman Charlie L. Anderson, Sr.
Fire Chief Anthony Burns reported to Mayor and Council that there is a new bill which goes into effect July 1, regarding burn permits. The bill no longer requires the Department of Forestry to issue burn permits for residential yard waste burning. He said the bill does require a minimum of 25-feet of space between the fire and other trees and brushes, 50 feet of space between the fire and any building, the burning period is from sunrise to sunset, the fire must be attended by someone, and reasonable precautions must be taken to control the fire if needed. He said the bill mirrors the policy the city currently has in place.

City Attorney Luke Moses said the city can keep their current policy and they are not required to make any changes to their local ordinance. Chief Burns said the city would continue to enforce the policy citing folks who are in violation. He said the Georgia Department of Forestry will begin to impose a fire suppression fee to violators.

Economic Development Mayor Pro Tem Sarah B. Hayes
Reported the Food Give-a-way on June 16th was a major success. There were plenty of volunteers and they fed over 218 families. The drive was so successful until the hours were extended to 1:00 PM instead of 12 noon. The remaining boxes were given to the Manna House. She further stated she would like to research the city purchasing a small trailer (similar to the fire department's trailer). This trailer could be used for Hurricanes (storages for supplies) and the city's food pantry. She will bring the information back to Mayor and Council. The next food drive for the city will be August 28th, 2021, and more details will be forthcoming. She had words of praise for Chief Burns, Chief Hagan and City Hall for assisting with the Food Drive.

Public Works Councilman James Hendry
Reported that grass is being cut and litter is being controlled. The knuckle boom is digging too deep in some areas, The county is conducting cutbacks on the right of way. Mayor Pro Tem Hayes inquired about ditch cleaning in Oakridge Estates. She stated she has the plat, and the city was suppose to take care of the ditches per the Homeowners Association. Attorney Luke Moses asked that this information be sent to him.

Water Department Councilwoman Bridgette Kelly
Reported that 231 work orders have been processed. There have been 12 water connections, 9 sewer and trash connections. Customers have received their June bills and late fees will be assessed on June 25th and disconnection will be conducted on July 7th.

Parks and Recreation
Member Absent.

Councilwoman Luciria L. Lovette


Police Department

Mayor Larry D. Baker

Chief Hagan said he is doing what he can to improve community policing. He reported three arrests for the month and a couple of motorcyclists' who attempted to flee from police officers within the city. His department made 59 traffic stops and issued 57 citations. He wants the community to keep him informed of any potential problems. "If there is an issue in the police department, please let me know," Hagan said. "I cannot fix it if I do not know but I can promise you I'll fix it if I do know about it. I'll get right on it." He said he is working to make sure his officers are well-trained to serve the community.

He said he also wants to bring back the Neighborhood Watch programs and wellness checks on the elderly. He said the city will host a Back-to-School event July 17. They plan to give children school supplies and offer public safety information. The event will be from 11:00 A.M. until 5 P.M. at Frasier Park. He attended the Senior Citizen Luncheon and stated the Seniors were hopeful they would restart their meetings in Walthourville. The Senior Citizen organization is not disbanding.

- X. Executive Session: None
- XI. Adjournment: At 6:48 the motion to adjourn was made by Councilman Hendry and the second was provided by Councilman Anderson.



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



Mayor and Council Meeting Minutes
July 27, 2021 @ 6:00 PM
Walthourville Police Department

I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker.

II. Roll Call was taken by Patryce N. Lewis with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Sarah B. Hayes
Councilman Charlie L. Anderson, Sr.	Councilman James Hendry
Councilwoman Bridgette Kelly	Councilwoman Luciria L. Lovette

The attendance of council constituted a quorum.

Other City Personnel in Attendance:

City Attorney, Luke R. Moses
Deputy Chief, Gary Fairchild
Chief Alfonza (Al) Hagan, Police Chief

III. Invocation: The invocation was given by Councilman Charles L. Anderson Sr.

IV. Pledge of Allegiance was recited in unison.

V. Adoption of City Council Agenda was made by Councilman Charlie Anderson Sr. The second was provided by Councilwoman Luciria L. Lovette.

Vote: 4-0 : Councilwoman Kelly Did not vote
Motion Carried

VI. Adoption of City Council Minutes from July 13th, 2021 was made by Councilwoman Lovette, and the second was provided by Councilman Anderson.

Vote: 5-0: Motion Carried Unanimously

VII. Presentation (Informational)

Banking transfers for the City of Walthourville

City Attorney Luke Moses

City Attorney Luke Moses, started the presentation by stating, "In the last city council meeting there were a number of questions about the transfers from the Water Fund to the General Fund. After reviewing the laws of our charter and in speaking with Matthew Caines (city accountant), such transfer do not require city councils approval. They have been done routinely over the years. Many cities and municipalities do this for the purpose of covering expenses inclusive in the budget passed by city council.

When the budget was passed for this Fiscal year, there was funds allocated for each department, you can transfer money however you cannot exceed allocations. Attorney Moses also addressed questions from the last city council meeting that were raised about the Easter Egg Hunt (04/03/2021). Stating "City Councilmembers were provided with receipts and copies of donations made by private citizens and business partners of the community, and as far as he knows, there wasn't any funds misappropriated and all transactions were handled ethically and within the guidelines of the state laws and charter regulations." Councilwoman Lovette asked "If you have a council member over a department, shouldn't they be made aware of expenses and not after the fact." City Attorney Luke Moses stated "Legally no, it's not a requirement." He further stated, "That having elected officials over departments, from a legal perspective has the potential to create confusion." Mayor Pro Tem Sarah B. Hayes, added that as an elected official she has taken an oath, to be transparent, her concern is that money is being spent and they're not aware and if something happens it's reflected on them." City Attorney Moses stated, "This a strong mayoral form of government, per the City Charter."

VIII. Agenda Items

LCPC

1. LCPC

Mr. Nirav Gandhi

Presented a Mobile Home Application Permit for Ms. Brenda Hearn. Ms. Hearn requested permission to place a new double-wide manufactured home on Henry Herbert Road. She paid the fees associated for the City of Walthourville water and sewer connection. The property is zoned AR-1. LCPC recommends approval. Councilwoman Kelly was asked by Mayor Baker, "Who will we get to do the install as, we do not have the equipment to do so?" Councilwoman Lovette also asked, "If the work would have to be contracted out? Do we not have a crew?" Mr. Patrick Golphin - Water Department Supervisor, confirmed we do not have a crew to do the work. Councilwoman Bridgette Kelly, then asked Mayor Baker, if he had anyone in mind to do the work and if this is a subject that council would need to vote on? She also asked, "Why he was bringing it to city councils' attention now?" Mayor Baker said she council always want to be involved and they beat him up when he makes a decision, he wants their input. The motion to approve was made by Councilman Charlie Sr. and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried

IX. Council Reports

Fire Department

Councilman Charlie L. Anderson, Sr.

Deputy Fire Chief – Gary Fairchild, introduced himself, he comes with 26 years of Firefighter experience. He is currently also a Captain with the Federal Fire Department on Fort Stewart/HAAF. Deputy Chief Fairchild also reported to Mayor and Council that Mr. Gary Taylor has also been promoted to the Assistant Chief position and he will take over training department. For this reporting period there was 39 calls, 32 were medical, 2 motor vehicle accidents, 1 vehicle fire 3 fire alarms

and 1 very successful public safety event. Deputy Chief Fairchild stated to be mindful it's hurricane season. We did respond to a mutual aid fire call off of Tibet Hwy with Long county FD. WFD will have their ISO inspection later this year. Deputy Chief Fairchild explained the ISO inspection is what determines your citizens and business insurance rates. The inspection will rate the WFD based on, their capabilities of training, equipment, water and 911 communications. Our fire hydrant system is lagging somewhat, in certain areas and Chief Burns is aware, however he doesn't not anticipate our ISO rating to change. YTD, WFD has responded to 413 calls, 79 in the month of July. That's a record number for the City of Walthourville. Urges us to be proactive when it comes to COVID. We are down an engine. Engine #2 is completely down, we are required to have a truck and a backup. The tires have dry rotted, DOT will not allow the vehicle on the road due to the possibility of a blowout. Deputy Fairchild lastly reported that Savannah Tech replaced a blower in the air conditioner for Chief #1 vehicle free of charge. Mayor Larry Baker asked if there are any questions, Mayor Pro Tem Sarah B. Hayes stated she has questions but will ask Chief Burns once he returns from vacation.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Mayor Pro Tem Sarah B. Hayes reported there will be a Food Drive in the City Hall parking lot 08/28/2021 from 0900-1:00 P.M. It will be on a Saturday. They are hoping to feed 250 families. Mayor Pro Tem Hayes expects the cost of the food drive to be \$1200. The breakdown is \$600.00 will come from Economic Development budget and \$600.00 from a sponsor. She stated she gets more volunteers on the weekends since school has started back up. That was her report. Mayor Baker asked if there were any questions, to which Councilwoman Lovette stated she has a question, and asked "Mayor Pro Tem if we have applied for the ARP Grant? Because wouldn't that help with the water issues/departement, to which Mayor Pro Tem Sarah B. Hayes responded that is not her lane." Correction ARA (American Rescue Act) Funds not CARES or ARP.

Public Works

Councilman James Hendry

Reported that our new trash truck is in for repairs, and though it is under warranty, the part needed is on back order. They are using the Recycle truck to pick up trash as that is priority. He also reported they are down 2 mowers.

Water Department

Councilwoman Bridgette Kelly

Reported that 276 work orders have been processed. There have been 17 water connections, 13 sewer and 18 trash connections. Councilwoman Kelly states she called City Hall to report smelly water at her residence on 07/26/2021. Her water is horrible, states she has a new water hot heater, and she has contacted a plumber etc. And would like to know what is going to be done about the smelly water situation. Mayor Baker states that we are in contact with our city engineers. The city needs a new water tower which is expensive. They are flushing the hydrants. Councilwoman Lovette mentioned using ARP funds again. Mayor Baker stated that he and the city clerk are working united on grant applications.

Parks and Recreation

Councilwoman Luciria L. Lovette

Councilwoman Lovette started her report with the fee increase. Councilwoman Lovette, stated she emailed the city clerk in reference to the fee. Councilwoman Lovette would like to charge \$75.00, for the park and refund a portion of \$50.00 and we keep \$75.00 initially and then made the correction that by next council meeting she will have an amount for city councils consideration. There was a discussion of which administration the park was built under and whether it is to be used to generate revenue. Mr. Patrick Golphin, Utilities Supervisor and City Clerk Shana T. Moss, both said the pavilion was built under the Daisy Pray Administration. The Park has a security system and electricity that must be paid. Councilman Hendry stated the park was built for a community park and was not suppose to make no money.

Police Department

Mayor Larry D. Baker

Chief Hagan reported his department is on schedule to receive the 4 vehicles currently in Brunswick. Crime is down. To date the WPD has issued 136 traffic stops, 131 citations, 40 warnings, and 19 incidents. Domestic violence reports are increasing. He said he is working to make sure his officers are well-trained to serve the community and to be discreet and sensitive to such calls because they are touchy situations. Chief Hagan sent out an email to remind everyone of the ramifications of discussing personnel issues outside of the department.

Next he addressed the Back-To-School event held at Johnnie Frasier Park. None of the COW funds were spent to help fund that function. Chief Hagan stated, he has done back to school functions for past 2 years, and he has used his own funds and had private donations that assisted with the cost of the event. He further stated it was all in efforts to focus on the City of Walthourville youth and making sure they get off to a great start this school year. His goal is to make sure each student possible receives a book bag.

Next issue addressed was code enforcement. He asked city councilmembers if they have any areas in their post they need assistance getting cleaned up, please notify him.

Mr. Richardson's newly paved driveway was discussed, and it was clarified by Chief Hagan, it was only paved because of an error made by Sikes Brothers while paving Shaw Road. Any questions or concerns can be directed to Chief Hagan as he has the documentation/explanation of services.

Chief Hagan ended his report with a thanks and gratitude reminder for City Clerk Ms. Shana T. Moss and the City Hall Staff for the assistance they provide to each department and City Council. He encourages everyone if they need something from City Hall to make the request because its public record. Be respectful, we are a team.

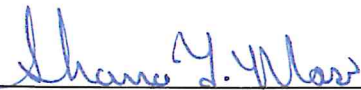
Lastly he shared that WPD hosted BINGO along with Mayor Pro Tem Sarah B. Hayes and some of our senior citizens. There was approximately 12 participants, and they had a great time. He really enjoyed it and looks forward to hosting it again. His goal is do everything in power to make sure no citizen is mistreated or disrespected.

X. Mayor Larry Baker


Reported that the Shaw Road project is 98% complete, they have completed the side of the road and the white lines. We are going back to Mask Mandates. Council meetings are open but not to the public. Nothing further.

XI. Executive Session: None

XII. Adjournment: At 7:30 the motion to adjourn was made by Councilwoman Lovette and the second was provided by Councilman Hendry.



Shana T. Moss, City Clerk



Larry D. Baker, Mayor

City of Walthourville

August 10, 2021 Mayor and Council Meeting was cancelled.



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



City of Walthourville
Mayor and Council Meeting Minutes
August 24th, 2021
6:00 PM @ Walthourville Police Department

I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker.

II. Roll Call: The Roll was taken by the City Clerk with the following members present:

Mayor Larry D. Baker

Councilman Charlie L. Anderson, Sr.

Councilwoman Bridgette Kelly

Mayor Pro Tem Sarah B. Hayes

Councilman James Hendry

Councilwoman Luciria L. Lovette

The attendance of council constituted a quorum.

City Attorney Luke R. Moses was in attendance.

III. Invocation: The invocation was given by Councilman Charlie L. Anderson, Sr.

IV. Pledge of Allegiance: The pledge of allegiance was recited in unison.

V. Adoption of City Council Agenda: The motion to approve the August 24th, 2021 agenda was made by Councilman Anderson and the second was provided by Mayor Pro Tem Hayes. Vote: 5-0: Motion Carried.

VI. Adoption of City Council Minutes: The motion to adopt the July 27th, 2021 meeting minutes was made by Mayor Pro Tem Hayes and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.

There were no minutes from August 10th, 2021 due to the cancellation of the meeting.

VII. Presentation(s): None

VIII. Agenda Items:

Public Hearing:

At 6:06 PM a motion to enter into a public hearing was made by Councilman Anderson and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.

1. LCPC

Mr. Nirav Gandhi

Mr. Gandhi presented a Rezoning Petition 2021-037-A by Blake Gomez on behalf of Gerald Aguilera who is the owner to rezone a 1.83-acre property at the intersection of Arnall Drive and Griffin Road from R-2 (Single and Two Family Residential) to R-3 (Multifamily Residential) for a quadplex (a building with only four dwelling units). The property is further described as LCTM-Parcel 041D-22.

At 6:08 a motion to exit the public hearing was made by Councilwoman Lovette and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.

The motion to approve the rezoning petition was made by Councilwoman Lovette and the second was approved by Councilman Hendry. Vote: 5-0: Motion Carried.

Public Hearing

At 6:11 PM a motion to enter into a public hearing was made by Councilwoman Lovette and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried.

2. LCPC

Mr. Nirav Gandhi
Rezoning Petition 2021-038-W. A rezoning petition for Mrs. Beth Roberts who is the owner to rezone 5.53 acres on Talmadge Road and Arnall Drive from R-2 (Single and Two Family Residential) to AR-1 (Agricultural Residential) to place 6-7 single family homes or double-wide mobile homes. Mrs. Roberts will be connecting to Walthourville City Water and Sewer.

Councilwoman Lovette asked Mrs. Roberts, what type of homes was she planning to place on the property? Mrs. Roberts stated, she wasn't sure she had thought about mobile homes, and she had thought about single family dwellings. CW Lovette stated the city is trying to curtail the mobile homes that are being placed in the city.

Dale Blocker, of 337 Talmadge Road whose home is across from the property is opposed to mobile homes going on the property. He has no problem with homes being built on the property.

Mayor Pro Tem Hayes asked is there a time frame in which she plans to start. Mrs. Robert replied, no.

Mrs. Roberts addressed Mayor and Council and stated she just wanted to have the property rezoned properly so she can decide. Currently, she is unsure what she will place on the property, but after hearing their concerns and the concerns of the citizen she will take it into consideration.

Mr. Gandhi stated to Mayor and Council under the current zoning she is permitted to put mobile homes.

At 6:20 PM the motion to exit the Public Hearing was made by Councilman Anderson and the second was provided by Councilwoman Lovette.

Vote: 5-0: Motion Carried.

The motion to approve the rezoning petition was made by Councilwoman Lovette and the second was provided by Councilman Hendry. *Vote: 5-0: Motion Carried.*

IX. Council Reports

Councilmembers

Fire Department Councilman Charlie L. Anderson, Sr.
Chief Anthony Burns gave the Fire Department Report. He stated we are in the middle of Hurricane Season, and it is time to prepare. To prepare when a hurricane is coming is too late. The Fire Department and Trucks participated in the funeral for the Late, Mayor Thomas Hines. The city has had the ISO Inspection and it went as well as could be expected. The city should receive notification from the inspection close to the beginning of 2022 on what the new rating will be. Also, Fire Engine 2 needs tires at a cost of \$2,760.00 for all 6 tires. He stated they are using a government source for tires. CW Lovette stated she is very concerned about the tires as this is a hazard for the city. Mayor Baker stated all of the elected officials are concerned and this is why they are working on with an agency that specializes in tires for government due to the safety and pricing of the tires. The call volume has increased for the Fire Department. He reported: 46 Medical Calls, 1 Structure Fire, 4 Motor Vehicle Accidents, 3 False Alarms, 1 Public Safety Education and 1 Fire Miscellaneous Call for a total of 56 calls from August 7th-August 23rd, 2021.

Economic Development Mayor Pro Tem Hayes
Reported that the city will sponsor a Food Drive and COVID Vaccination Clinic on Saturday August 28th, 2021. She is seeking volunteers and if anyone is interested to please contact her. The food drive will be a drive-thru event and City Hall and the COVID vaccination clinic will take place at the Fire Department. She stated with the spike in COVID cases and the new Delta Variant she thinks it is important that the city sponsors a clinic. They will have food to feed 250 families, she is partnering with 2nd Harvest Food Bank. All volunteers are asked to be at City Hall at 8:30 AM. Also, she received a tree from Keep Liberty Beauty, she asked the Council Members to please tell her where they would like it placed in the city.

Public Works Councilman James Hendry
Reported due to the rainy weather, Roads and Grounds have been unable to cut grass. The county is in the city doing cutbacks and the City of Walthourville is blowing the streets behind them.

Water Department Councilwoman Bridgette Kelly
Reported that hydrants are still being flushed. From August 27th-August 23rd, 158 work orders were generated. There were 32 water connections, 24 sewer connections and 29 trash connections.

Parks and Recreation Councilwoman Luciria L. Lovette
Stated she had gotten some information from Liberty County about their park rental fee for their parks. Liberty County charges \$ 60.00 daily and she feels the City of

Walthourville should charge the same. She stated she wanted to know when the fee for the City of Walthourville changed. Mayor Baker stated if the council wanted to change the fee they could. CW Lovette stated it should be in the minutes when it was changed, and she wants to know who changed it and when. She kept repeating and asking City Hall (basically City Clerk, Shana T. Moss who was the only member of City Hall present) when it was changed. City Clerk, Shana T. Moss felt CW Lovette was insinuating that she (Shana T. Moss) changed it. *City Clerk Moss made the following statement verbatim and asked that this statement become an admission to the minutes. "I want everyone to know that City Hall mainly me, that I did not change no park fee. I don't have the authority to change a fee nor does anyone at City Hall. I am sick and tired of being cowardly accused of changing things in this city. Any member nor I of the City Hall Team doesn't do anything with out approval. This is disheartening to work in a city where you are always belittled and subjected to belligerent behavior. I am requesting that this statement be placed in the minutes so years to come when we are all gone, it will be notated that Shana T. Moss did not change a park fee."*

CW Lovette stated she did not insinuate anything. *"I (Shana T. Moss stated for months she has hurled accusations around and I am tired of being accused for something I did not do. CW Lovette stated the change should be in the receipt book. City Clerk Moss stated the receipt book is available and accessible to anyone who wants to view it. CW Lovette came through the drive-thru and asked City Hall Employee Ms. Kara Jackson for the receipt book. Ms. Jackson stated the receipt book cannot leave City Hall but it is available for review."*

Attorney Luke Moses asked if there were any records in City Hall that I (City Clerk) have come across regarding the park. I stated no, because the minutes from the previous City Clerk, Melissa A. Jones I could not find minutes. Mayor Pro Tem Hayes stated she has pictures of minutes being hand-written on notebook paper and not certified minutes. No action was taken on the pricing of the park.

Police Department

Mayor Larry D. Baker Chief Alfonza Hagan reported that it is a pleasure to work in the city. He is excited about the upcoming Citizens Academy, and this is a way to engage the citizens and let them see firsthand what the Police Department does. He reported the statistics which were: 22 incidents, 6 accidents, 3 arrest (male), 3 domestic violence, 11 miscellaneous reports, 79 traffic stops, 90 citations issued, 23 warnings issued, 43 reports generated and 2771 officer miles driven.

Office of the Mayor

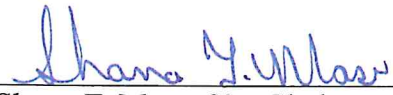
Mayor Larry D. Baker Stated the City is submitting an application for a Federal Water Grant. City Hall and Mr. Turnipseed's office are working together. He stressed for everyone to please be careful, COVID numbers are spiking again, and the new Delta strain is very deadly.

X. Executive Session

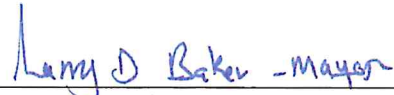
None

XI. Adjournment: At 6:51 PM a motion to adjourn was made by Councilman Hendry and the second was provided by Councilwoman Lovette.

Respectfully Submitted:



Shana T. Moss, City Clerk
Attest:



Larry D. Baker, Mayor

City of Walthourville
Mayor and Council Meeting Minutes
September 14th, 2021

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker.
- II. Roll Call: The roll was called by the City Clerk with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Sarah B. Hayes
Councilman Charlie L. Anderson, Sr.	Councilman James Hendry
Councilwoman Bridgette Kelly	Councilwoman Luciria L. Lovette

The attendance of Council constituted a quorum.

City Attorney Luke R. Moses was in attendance.

- III. Invocation: The invocation was given by Councilman Anderson.
- IV. Pledge of Allegiance was recited in unison.
- V. Adoption of City Council Agenda: The motion to approve was made by Councilwoman Lovette and the second was provided by Councilman Hendry.
Vote: 5-0 Motion Carried.
- VI. Adoption of City Council Regular Meeting Minutes from January 24th, 2023. The motion was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson.
Vote: 4-1: Motion Carried.
Councilmembers voting favorably were: Hayes, Anderson, Hendry and Kelly.
Councilwoman Lovette opposed.
- VII. Adoption of City Council Executive Session Minutes from January 24th, 2023. The motion was made by Councilman Anderson and the second was provided by Councilman Hendry.
Vote: 5-0 Motion Carried.
- VIII. Presentation: Pam Helton, Director of Member Services at Georgia Municipal Association, Atlanta Georgia. Certificate of Distinction Award was given to Mayor Baker and Councilman Hendry for completing 204 hours of training for Municipal Elected Officials. Award was given on behalf of GMA and Carl Vinson Institute. Immediately following, Mayor Baker asked for a photo opportunity with Pam Helton. Mayor Baker and Councilman Hendry took a photo with Pam Helton.

Councilwoman Lovette asked to be recognized as an inductee to the Hall of Fame. Pam Helton stated that Councilwoman Lovette has obtained the highest certificate

that can be obtained by an elected official. Helton stated that was obtained in June of 2022.D

Helton stated that she enjoyed the City Hall Staff and hope they will be able to take advantage of some of the trainings that will be given in Hinesville and Pooler.

IX. Agenda Items:

1. Keep Liberty Beautiful

Dr. Karen Bell

Proclamation for Arbor Day. For Mayor and Council to approve the proclamation of February 17th, 2023 as Arbor Day in the City of Walthourville. February 17th, 2023 was proclaimed as Arbor Day in the City of Walthourville. Dr. Karen Bell was not present at time of proclamation. Proclamation was read by Mayor Pro Tem Hayes. The motion to approve the proclamation designating February 17, 2023 as Arbor Day in Walthourville was made by Mayor Pro Tem Hayes and the second was provided by Councilwoman Kelly.

Vote: 5-0: Motion Carried

Karen Bell arrived at 6:14 PM. Bell apologized for her tardiness due to traffic. Bell stated that Arbor Day is the only national and international day for tree lovers and planters and encouraged planting of trees. States they will have trees available on Friday, February 17 at the natural food center on Highway 196 and on Saturday, February 18, 2023 at the two recycling fairs being held in Midway and at Walthourville City Hall. Mayor Baker also presented the proclamation to Dr. Karen Bell. Mayor Baker then asked for a photo shoot with Dr. Bell.

2. LCPC

Mr. Jeff Ricketson

Business License Request for a Mobile Shaved Ice Trailer for Phillip Bohannon. The business will be located at Dawson's Feed and Seed Store. The property is zoned B-1 Neighborhood Commercial District. Councilwoman Lovette asked if he would be located in the parking lot to which he replied yes. The motion to approve was made by Councilwoman Lovette and the second was added by Councilman Hendry.

Ms. Jackson, Business License clerk, informed Mr. Bohannon he would be able to pick up his license after 1pm on Wednesday.

Vote: 5-0: Motion Carried.

3. LCPC

Mr. Jeff Ricketson

Business License Request for D & D New & Used Enterprises for Rodney Kelly. The business will be located at Walthourville Meat Market The property is zoned B-1 (Neighborhood Commercial District). Mr. Kelly will sell shoes, clothes and handbags. Mr. Kelly stated that he gives back to the community including 100-200 pairs of shoes. Mayor Pro Tem Hayes asked if he had another business to which he responded no. Lovette asked if he has done business like this prior to this one to which he responded no ma'am. Anderson asked if the business would be in the parking lot of the meat market to which he responded yes. Anderson also asked if he has a problem with the parking to which he responded no, that he would be in the corner. Mayor Baker asked what would be his hours to which he responded Fridays and Saturdays and possibly a

couple of Thursdays from noon - 5. Mayor Baker stated that in regards to special days at the meat market it can get crazy. Mayor Pro Tem Hayes asked if once the parking lot is completed will he be moving to which he responded, No”, he will stay in the corner. The motion to approve was made by Mayor Pro Tem Hayes and the second was added by Councilman Anderson.

Vote: 5-0: Motion Carried.

4. LCPC

Mr. Jeff Ricketson

Zoning permit request for Julius Pray Road.

For Mayor and Council to approve or disapprove a zoning permit for Julius Pray Road for a new double wide from Hinesville Home Center for Kevin Walthour and Hinesville Home Center. The property is zoned AR-1 which allows double wides. Property owner Kevin Walthour was not present. Councilwoman Lovette asked for a visual. Ricketson gave an explanation. Mayor Baker stated the visual is in the agenda packet. The motion to approve was made by Councilman Hendry and the second was provided by Councilwoman Kelly.

Vote: 5-0: Motion Carried.

5. LCPC & TRLong Engineering

Mr. Jeff Ricketson and Mr. Trent Long

Rezoning Request. Rezoning Petition 2022-009-W.

Request by Dryden Enterprises, Inc., (the applicant) to rezone 67.66 acres of land, more or less, from I-1(Industrial District) to PUD (Planned Unit Development) for a single-family residential subdivision located both in the City of Walthourville and Long County. 204 Lots will be in the City of Walthourville and approximately 237 lots in Long County. Request was originally heard at April 26, 2022 council meeting. The property is located off Hardman Road and Highway 84. Mayor Baker asked council if there was a need to go back through and all stated no. Mayor Baker then had County Engineer Trent Long to come forward and elaborate. In regards to water pressure/quality issues Turnipseed has designed an aerator which is under construction by Southern Civil with looping of lines. Long believes there may be a closed line that need to be fixed. Long does not have a clear timing on when that will be completed. In regards to the intersection for Highway 84, the plan is to have a road to go to the intersections Lovette asked in regards to the water tower in the area that would need to be raised and maintenance needed to be done, where are they in the process? Long stated the tower and its height would give a static pressure of 45 psi and with the improvements there should be good residual flow. Long stated once the additional line is added with the bypass valve there should be no problems. Mayor Baker asked if Mr. Dryden would like to speak to which he replied yes. Dryden states he was waiting for this to come back to council and that he would not like their customers to be unhappy. Dryden states this is why they are asking for rezoning but that it would be awhile before they came back with a preliminary plat. Dryden states it has been about 5 years since he has lived here and he has been in touch with Trent (Long). Dryden states he knows the issues will be resolved. Dryden states he is here if they have any questions. The motion to approve was made by Mayor Pro Tem Hayes and the second was provided by Councilwoman Kelly.

Vote: 5-0: Motion Carried.

6. City of Walthourville Councilwoman Bridgette Kelly
Road Improvement. Kelly states there has been citizen concern about Griffin Road. Kelly states there are a lot of potholes on Griffin Road. Mrs. Carla Bell and Mr. Michael Bell stated they live on Griffin Road and have been there about 42 years. Bell states they are honest citizens. Bell states there are a lot of potholes which are bad for cars. Bell brought rocks for display and that they were kicked up when a truck drove by and that she could have been hurt by one of them. Bell stated that Kelly walked Griffin Road with her. Bell states they do love living in Walthourville. Bell states the road was fixed with black tar the day of the council member and that she is the last of the road on Griffin Road. Michael Bell states also on Arnall Road and Carter Road they also need to be fixed and that there are dump trucks that are going by and the roads are not holding up to all the weight. Mayor Baker states he has had this conversation with Bell previously. Baker states that on Thursday, February 16, 2023 at 330pm the City Engineer will be coming and that they will be traveling the roads and getting some dollar payments together. Bell invites all council members to her home to take the 15 minute walk with her. Baker stated he will be traveling the roads with the City Engineer to include Griffin Road. Lovette asked where is the list of the roads for Walthourville and what is the priority for Griffin Road? Mayor Baker stated the list of roads is in Commissioner Gillard (office) and that a copy has also been given to Trent Long. Baker states there is another road, Slaten, behind the Meat Market that may need more attention. Michael Bell asked if there is a list for when and where the water will be worked on for Griffin Road. Baker then asked Patrick Golphin, Water Supervisor, if there was a list to which Golphin replied "not at this time we don't". Bell asked Golphin if he know when that will happen so the egg smelling issues will stop. Golphin states they are still working on it so they can just keep checking. Mayor Baker states there are some major issues on Dunlevie that need to be taken care of.

No Action Taken

7. City of Walthourville Mayor Larry D. Baker and City Attorney Luke Moses
Contract Renewal or Termination for Cali Communications, LLC. For Mayor and Council to approve/disapprove the contract for Cali Communication, operated by Ms. Natalie Lopez as the Public Information Officer for the Police Department. Ms. Lopez is a vendor and has a contact for \$1500 monthly. Moses states that in the last council meeting the contract with Cali Communications was discussed for services as PIO for the City. Moses states they have had emails and conversations in Executive Session which cannot be discussed and they need a motion to approve or reject. Mayor Baker stated that before they go into the motion that Lopez was present and to come up. Mayor Baker asked if council had any questions for Lopez. Lovette asked that we hear from Lopez before they make a decision. Moses stated this is in regards to \$1500/month plus reasonable expenses. Mayor Pro Tem Hayes

asked Moses about going to executive session but stated that she is a contractor to which Moses stated they don't have to go into executive session. Hayes asked Lopez, "What do you actually do?" Lopez stated that she provides information to the meeting, develop relationships with other agencies and the community so that everyone is informed. Lopez stated she tries to create a community that everyone feels safe and that they can engage and participate. Lopez stated she gives factual information in a timely manner on all platforms available to her whether it's social media, the local news, neighbors and more. She states she manages and monitors all of the social media accounts for the department. Lopez stated she creates content and monitor interactions which may occur outside of the regular business day. Lopez stated she puts events together at no cost to the city with the help of her colleagues such as employee appreciation, back to school, breast cancer, coffee, cops and conversation, summer splash and autism awareness event. States they will be launching neighborhood watch, citizens academy, women's defense class which will bring people together and create bonds. To encourage inclusion and not exclusion. Lopez states they help bridge gap between families, law enforcement and the community. It helps children to know that they are important. Feedback from the community is positive. Hayes stated that Lopez works beyond the hours of 9 – 5 and that as a contract vendor the hours are not set and that whatever you work, you work. Hayes also stated that she has been looking at what is allowed from other vendors in comparison to Lopez. Hayes states Lopez stated she is heavily involved in the community but that the police department was already doing a wonderful job before she came not that it takes anything away from what she was doing. Hayes states that in the budget meeting the salary for Lopez was \$1500 a month but that Lopez requested \$4000 a month. Hayes asked what is it that you're doing now that you are going to do more for \$4000 a month? Lopez stated she would be there full time and that she also helps in the front office and works closely with the clerk and hand in hand with the chief in different capacities. Hayes stated that she hearing what she says but not seeing the work. Hayes states they looked at the contract and had information from the Department of Labor. Hayes states she is not trying to tear Lopez down but that she is trying to be cognizant of what the city spends. Hayes states her issue is the same as back then which is that she could not honestly justify paying this much money for a PIO when things were needed for the Fire Department. Hayes states they asked a question last time about what Lopez does for the city and didn't get a good answer. Hayes states things have come up about the contract. Hayes states she is looking out for the city's money and please don't take this as a personal attack. Lovette states that in the contract that the police department shall pay for the services and that Cali Communications shall provide social media management, content creation and digital strategy as it relates to the police department and the City of Walthourville. Lovette states she can use what was presented this afternoon as an example of services provided to the City of Walthourville. Lovette states Kelly received an award in June, Mayor Baker and Hendry were presented an award in January and Lovette was inducted into the Hall of Fame and thanked Attorney Moses for writing a letter on her behalf but all that information was not presented to the public through the media. Lovette stated that anything that happened in the City of Walthourville should be included in this

contract. Lopez stated that in regards to the city she does not receive the information to forward or present and that she does not get access to the phone of the city or page. Lopez states the only access she has is to the police department's page and that if the information is not given to her she can not share it. Lovette stated that in her contract it states that she is doing services for the City of Walthourville. Lovette states she agrees that if she is not given the information but the contract states Lopez is providing these services. Lovette states the way she looks at it, there are other departments like public works, police department, parks and recreation and several other departments, were these other departments not included or was it not encompassed with the contract? Lopez stated that she needs to be given access and information in order for her to be able to do what she can do with the information. Lopez states that she needs cooperation. Lovette stated that Lopez created the contract and signed off and that if not given the information that shouldn't she have inquired about the information. Lopez states she has met resistance when she reached out to the community or council members or other departments. Lopez stated sometimes she do receive the information and sometimes she don't. Lovette asked if Lopez met resistance who did Lopez contact the council or the Mayor? Lopez states she gave information to Mayor Baker. Hayes states it was not communicated to her. Moses said to the extent of the contract to please blame him and not Lopez. Moses stated as to the contract being renewed with a increase that he does not know if Lopez would even stay and that the only question is to approve or reject the contract. Moses stated a 2 week notice for termination must be given if they decide to deny. Moses stated that if she wanted to present another contract that would be for council to approve or deny that as well. Moses stated the contract was drafted by a non lawyer and signed off by Moses. Anderson stated that the contract states the police department and that City Hall is not included. Moses understanding at the time was that it was going to be primarily the police department. Hagan name was on it and he did not have the authority to execute a contract and Moses states he should have caught that. Lovette states her concern is Lopez wrote the contract and that it was approved by Moses for the City Council. Lovette states her concern is that if it was for the police department and the city then Lopez has not honored the contract. Lovette states there are things that have not reached media. Moses stated that every time a cat gets pulled out of a tree, it's not reported on social media. Lovette stated she is not talking about cats and trees. Lovette stated that if she wanted to keep the contract she would have taken additional steps such as today's presentation. Mayor Baker stated today's presentation was a phone call that came in and that they (Helton) was in town and was going to give a presentation. Baker also stated that they wasn't aware prior to give any information. Lovette stated the Walthourville does not get the recognition it deserves. Mayor Pro Tem Hayes stated that under GDOL Rules - Chapter 300-10-1 - **Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program**. Hayes asked Lopez if she had adhered to this rule to which Lopez stated no. Hayes asked if Lopez just drew up a contract to which Lopez responded yes. Hayes stated she asked for invoices before and that Lopez receives \$1500 a month and that she asked Lopez what it is she do and did not feel they got a good answer

and that Lopez read from the contract. Hayes states her other question was that the \$4000 a month and that the council is supposed to vote on contracts and what is it that Lopez will do for \$4000 a month that she doesn't do for \$1500 a month. Lopez stated she would have more responsibilities and that \$1500 is for part time. Hayes stated that the contract does not say part time. Lopez stated that was the agreement when she spoke with Chief Hagan. Hayes stated that was a verbal and that if it has to come before council that agreement doesn't stand. Moses advised against drawing legal conclusions. Moses stated that they are there to either approve or terminate a contract. Kelly stated that Lopez helps the Municipal Clerk, Mrs. Barbara Cauley and asked Lopez if she is authorized for GCIC system. Lopez stated she has taken whatever information they want her to do and has done it. Reed stated she has taken security awareness. Lovette stated that they need to be cognizant of what is being done and that Moses would not be held accountable and that if she knew that the contract was under scrutiny then she should have done more to show herself approved and that Lovette doesn't see that happening. Moses stated that the council authorized and appropriated funds for \$1500 a month in the budget that was passed. Moses also stated that he can be held accountable at any time for any thing that they believe he has done wrong and can fire him. Stated that it doesn't even have to come to that, that if they come to him and tell him they want him gone, he'll leave. Moses states it is not Lopez's fault that Chief Hagan signed the contract and the only question is to approve or terminate. The motion to terminate the contract effective in 2 weeks was made by Councilwoman Lovette and the second was provided by Mayor Pro Tem Hayes.

Vote: 3-2: Motion Carried
Opposed was Councilman Anderson, Hendry

Councilman Anderson stated he is opposing until they get a legal contract that says the right owner and they totally accept it and the amount that they are going to pay her. Moses states if Anderson wants to have further discussion then that is appropriate. Anderson wants to understand what is being paid as it was \$1500 and going up to \$4000 and they need to know what is being paid. Lovette stated there are 2 invoices. One of the invoices is for \$1500 and an additional invoice for \$2000. Moses states he has spoken to Lopez and states that will not be paid. Moses states Lopez may have thought the \$4000 a month contract was approved and that is why the additional invoice was submitted. Moses states all the city could pay was the initial invoice. Moses states by the contract any reasonable expenses would be paid. To the extent that the first invoice did not include the reasonable expenses he advised the council to look at that. Moses stated the second invoice was not part of the \$1500 contract and should not be paid. Mayor Baker stated to Lopez that if the contract was not right, they would need to make it right to which Lopez stated yes sir. Baker also stated that Lopez stated she would stay on board for \$1500 for any department with information that she would gather but that she was being blocked in certain areas. Baker asked if she would stay on board for \$1500 a month as PIO for the city to which she replied yes. Moses states it can be a 1099 position. Moses states if it was a W-2 position then it could be advertised and the hirer could go through the hiring process and it would be out of the council's hands. Baker states

he wants to personally thank Lopez for her services and if they can get the contract right and back into the hands of the city Attorney and back before the council then he would be glad to have her aboard in the City of Walthourville.

X. Council Comments

Councilmembers

Fire Department

Councilman Charlie L. Anderson, Sr.

Deputy Chief Jamal Kinney gave the report. Kinney states Pittman is out sick. As of February 14, 2023 the fire department has ran 108 calls for the year. Since the last meeting 47 calls have been run with 34 being medical, 2 fire alarms, 7 miscellaneous, 1 brush fire and 2 wrecks. The new engine is going very well and the ladder truck should be here within 2 to 3 weeks. Morale is good in the department. They are running firefighter 1 class by the end of February.

Economic Development

Mayor Pro Tem Sarah B. Hayes

KLB has 100 trees to give away for Arbor Day which is the 17th and 18th at Whole foods on Highway 196. Shred-It/Recycle Fair is February 18th from 9:00 AM to 1:00 PM and both flyers are on the City Hall web page. Hayes states there are vendors who wish to do things in Walthourville and as soon as it is solidified she will pass the information on. Hayes stated she has information that will help those 65 and older with utility bills and that she will send this information to the Police department and City Hall. There will a KLB clean up in March and October.

Public Works

Councilman James Hendry

Hendry stated he spoke with Mr. Dave Martin and they had to haul dirt on Dorsey Rd because the road had washed out. Sanitation is on schedule.

Water Department

Councilwoman Bridgette L. Kelly

Southern Civil is still looping the lines. There have been some water outages due to someone hitting a line. There is an issue on Hillary Lane in the trailer park. Kelly wants to know if the city has addressed the issue. Lovette states the issue was also brought to her attention. Mayor Baker stated that 2 trailers were moved out and 2 trailers were moved in. Mayor Baker stated the city lines are open and this is on private property. Mayor Baker stated he has spoken with Mr. Roberts previously. Moses stated he is reluctant for the city to go on private property. Patrick Golphin, Water Supervisor stated the city dug to the main. Work was performed in the trailer park. Golphin stated the city found the main and it was flowing. Jones Court and Hillary had water including the back of Hillary. The only one without water is Mr. Roberts. Mr. Roberts stated wherever the plumber dug is where the problem is. Mr. Golphin states if we go on private property and dig and something goes wrong, the city would be liable. Mr. Golphin states he talked to Mr. Ray Futch (Hinesville Plumbing), the gentleman that did the plumbing. Mayor Baker states before Futch came Mr. Roberts had service. Attorney Moses states if it was the city they would have it fixed.

Police Department

Mayor Larry D. Baker

Chief Reed states there have been 30 reports generated. There have been 20 traffic stops with 21 citations given, 5 warnings. Year to date are 27 with citations being 82. More citations were wrote in January than February. There have been 8 arrests and 1 juvenile arrest. He stated the goal is to keep everyone safe. The department will be doing more training. Several officers will be going to training. Officer Carter has not returned to work. Department has had vehicles, since October 1st and waiting for them to be striped and equipment and they will be done by February 24th. The totaled vehicle was picked up February 13th. Anderson asked about the household that had moved and stated that they have begun cleaning up. Reed also stated that Lopez is helpful in regards of getting information to the public.

Parks and Recreation

Councilwoman Luciria L. Lovette

Lovette states they the AKA were attempting to plant trees but the rain prevented it. Lovette has been in touch with Franklin Mitchell from Roads and Grounds. The AKA want to come back. Lovette states she would like to give a presentation with information she learned at Councilman's Anderson church on Sunday. Lovette stated that Carrie Anderson Kent was the first female African American Mayor in the State of Georgia and United States. Donald Lovette is the first African American laboratory director. Ralph Quarterman was the first black businessman and president of the NAACP. Mayor Pro Tem Hayes was the first to get a vaccination clinic and food giveaway. Former Councilwoman Patricia Green was the longest serving Councilwoman. Lovette states she is the first African American to be inducted into the GMA Hall of Fame from Liberty County. Anderson is the first African American engineer for the Fort Stewart railroad system.

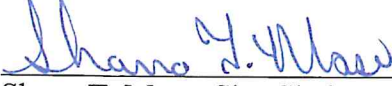
Office of the Mayor

Mayor Larry D. Baker

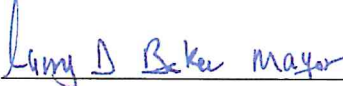
Mayor Baker recognized County Commissioner Chairman Donald Lovette. Councilwoman Lovette asked if Chairman Donald Lovette was chairman for a group for bedroom communities. County Commissioner Chairman Donald Lovette gave a brief report. New FD headquarters were being built using splost dollars. Chairman Lovette states it is almost time for a new splost. A new EMS building is being built in Midway. Sam Harris gym is being renovated. County is doing a salary review for employees. There is a new director for the recreation department, Mr. Raymond Gross. A new Hyundai mega plant is coming. Liberty county is looking to bring more warehouses. Career Academy states only 40% graduate from college. States he saw the alert on facebook that water was off and Walthourville should look into a way to alert senior citizens. Anderson states there was a fiber optic line being put down and his water was cut off.

- XI. Adjournment: Mayor Baker states they need better communication with each other. Baker states all need to be mindful of the chain of command and that council was rude by interrupting when Attorney Luke Moses was speaking. The motion to adjourn was

given by Councilman Hendry. No second was given. Meeting was ended at 7:50pm by Mayor Baker.



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



City of Walthourville
Mayor and Council Meeting Minutes
October 12th, 2021
6:00 PM at the Walthourville Police Department

I. Call to Order: The Meeting was called to order at 6:00 by Mayor Larry D. Baker.

II. Roll Call was taken by the City Clerk with the following members present:

Mayor Larry D. Baker

Councilman Charlie L. Anderson, Sr.

Councilwoman Bridgette Kelly

Mayor Pro Tem Sarah B. Hayes

Councilman James Hendry

Councilwoman Luciria L. Lovette

The attendance of council constituted a quorum.

City Attorney Luke R. Moses entered the meeting at 6:18 PM due to a prior meeting.

III. Invocation: The invocation was given by Councilman James Hendry.

IV. Pledge of Allegiance was recited in unison.

V. Adoption of City Council Agenda: The motion to approve was made by Mayor Pro Tem Hayes and the second was provided by Councilwoman Kelly.

Vote: 5-0: Motion Carried.

VI. Adoption of City Council Minutes:

There were both Regular and Executive Session Minutes from the September 28th, 2021, meeting. The Executive Session minutes were not voted upon, due to awaiting a statement from Attorney Luke R. Moses. Attorney Moses had not arrived at the meeting.

The motion to approve the regular session minutes from the September 28th, 2021 meeting was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson.

Vote: 4-1: Motion Carried.

Opposed: Councilwoman Lovette.

VII. Presentation

City of Walthourville Fire Department
Interim Chief Gary Fairchild

Interim Chief Fairchild began his presentation by identifying 3 points that are of concern for the fire department.

Staffing- The department is having a hard time recruiting volunteers and this is causing a short fall in responses in the hours after the paid staff leaves. There was a call where one firefighter had to put out fires by themselves. This is an unsafe practice, and it cannot continue this way. All other departments in this area have had the same problem and have moved to 24-hour coverage. For the 2022 budget he recommended the city move to 2 personnel on a 24-hour coverage. This could be done in 12-hour shifts. Currently, this is the safest course of action. If the city moves forward with the fire fee; staffing could go to 3 personnel for 24-hours. This would remain intact until Budget Year 2026. At that time, the staffing needs could be re-evaluated.

Vehicles- Our vehicles are starting to cost us more than their value. The 3 support cars are aged, refurbished cars from the police department. In the fleet is a 2004, 2006, and a 2009 Crown Victoria that they are having real issues with. The 2004 needs a new transmission that will cost around \$3500.00 to repair. The police department are leasing their vehicles and obtaining their refurbished vehicles will no longer be an option. He further stated that he has received a quote from Enterprise for 3 replacement vehicles that he believes would best suit the needs of the department. 2 Dodge 4x4 pick-ups at a cost of \$18,424.04 a year and a Chevy Tahoe at a cost of 12,102.60 a year. All quotes include lights and set-up. They will be mostly turn- key. The total cost of all 3 vehicles will be \$30,526.64 a year with replacements in sixty months. Engine 2 will need to be replaced soon.

Fire Fee- The department needs to find a way to fund itself. He distributed a binder to all the elected officials with a funding plan. The funding plan provided staffing and vehicles issues. It will give the department money to tackle other issues like station repairs and training. Interim Chief Fairchild stated by implementing the funding plan this would revert into the city's general fund the \$168,000.00 that is used to fund the department now. The cost will average out to be \$10.00 to \$20.00 for a household and impose a higher fee on the businesses in the area. He knows that it is not a popular thing to do, but it would truly move this department forward starting in 2023. The department would only need help with large ticket items like a new fire station. He has planned the budget through 2026 based off the approval of the fire fee. He said the Mayor and Council would have to come together to find a delivery system and a way to inform the citizens of the fee.

The Mayor and Council stated they needed time to review the information.

VIII. Agenda Item(s)

There were none.

IX. Council Comments

Councilmembers

Fire Department

Councilman Charlie L. Anderson, Sr.

Interim Chief Fairchild stated since the last meeting on September 28th, 2021 the department has answered 24 calls. He stated staffing and after-hours calls were a problem for his department. The department has had 4 resignations due to relocation and medical emergencies.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Reported that she participated in the Community Garden Cleanup. The garden is cleaned, and citizens can site in the garden and read books. Also, Keep Liberty Beautiful, Rivers Alive Event will be held on October 23rd, 2021 and she is asking for volunteers for the event. She also had a meeting with IT in a box (VC3) the city's software company about upgrading the council chamber to make it technology friendly. Voter Registration drives are being held. The Senior Citizens meetings are continuing, and they are working on a Senior roster. She further stated she attended GMA's 12th District Fall Meeting in Statesboro at Georgia Southern University. Councilwoman Lovette asked how will the meetings be streamed regarding the upgrades? Mayor Pro Tem stated from the city's website.

Public Works

Councilman James Hendry

Reported that four employees are needed in public works and the city needs an edger. Mayor Pro Tem Hayes asked if public works would be cleaning out ditches in subdivisions? Councilman Hendry stated Liberty County Public Works would have to clean out ditches, but they will not go into subdivisions. Councilwoman Lovette, "asked didn't the city purchase equipment to clean the ditches and culverts?" Councilman Hendry stated no, "that equipment was for the water department.

Water Department

Councilwoman Bridgette Kelly

Reported that 74 work orders from September 28th-October 11th, 2021 were processed and closed. There were 19 trash connections, 13 sewer connections, and 21 water connections. She reported that there were no reports of smelly water.

Parks and Recreation

Councilwoman Luciria Lovette

Spoke about the gate at Johnnie Frasier Park that is adjacent to the playground. Councilwoman said the front of the gate adjacent to the playground does not lock and could cause a problem of citizens using the park doing unauthorized times.

Police Department

Mayor Larry D. Baker

Police Chief Alfonza Hagan reported it is an honor to serve as Police Chief. The police department has received positive compliments from the community. On October 9th, 2021 the department participated in the national Faith & Blue event. All departments in Liberty County celebrated collectively and they collected cans of food which was donated to the Manna House. The new vehicles have arrived, and they are state of the art and the officers are very proud of the vehicles. Chief Hagan further stated he attended GMA's 12th District Fall Meeting in Statesboro. The meeting was very informative, and he looks forward to attending future meetings. On October 29th, the Police Department will host Cops and Goblins. This event will be held at the police department from 6:00 PM-8:00 PM, several organizations and city personnel are personally donating to this event. Chief Hagan stated he didn't want the children to suffer because the city didn't want to pay for an event. Municipal Court Clerk, Mrs. Barbara Cauley is spearheading the event and have

poured her personal money into the event. Over 200 candy bags have been made from various people dropping candy by. He further stated that he and his officers would all be out Halloween Night to ensure that the children and city would be safe. They will be mobile, in all areas of the city. Chief Hagan stated that citizens call the police department about issues that should be addressed in a homeowner's association. Citizens will call about children playing basketball in their yards, there is nothing that prohibits playing basketball. He introduced Officer Vincent Smith who has joined the department as a part-time officer. Councilman Anderson asked about excessive force training within the department. Chief Hagan, "stated, all officers are trained with excessive force and both he and Captain Reed are certified instructors through Georgia Post. The question arose about a chase/no chase policy. Chief Hagan stated having a chase/no chase policy is controversial. If a murder is involved and the department is aware of the murderer, they are mandated to chase because harm has been done and more danger could unfold if the individual was allowed to flee.

Office of the Mayor

Mayor Larry D. Baker

Stated it was budget time for the Fiscal Year 2022 year. He has spoken to CPA, Mr. Matthew Caines and he will have budget dates for them at the October 26th, meeting. City Clerk, Shana T. Moss asked if the councilmembers wanted to participate in the Christmas Parade because the registration packet will have to be completed and the fee paid. All councilmembers stated they wanted to participate.

X. Executive Session

City Attorney Luke R. Moses

Stated he wanted to address an issue that arose at the September 28th, 2021 meeting about the City Clerk not being present in Executive Session. The City Clerk is authorized to be present in Executive Session. Executive Session minutes from September 28th, 2021 was approved. The motion to approve the Executive Session minutes was made by Councilman Hendry and the second was provided by Councilman Anderson.

Vote: 3-2: Motion Carried.

Voting Favorably was Mayor Pro Tem Hayes and Councilmen Anderson and Hendry.

Opposed were Councilwomen Kelly and Lovette.

Attorney Moses stated an Executive Session was needed.

At 7:03 PM a motion to enter executive session for a personnel matter was made by Councilwoman Kelly and the second was made by Councilman Hendry.

Vote: -5-0: Motion Carried.

At 7:28 PM a motion to exit Executive Session and re-enter into open session was made by Councilman Anderson and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried.

XI. Adjournment

Councilmembers

At 7:29 PM a motion to adjourn was made at 7:31 PM by Councilman Hendry and the motion was seconded by Councilwoman Kelly.

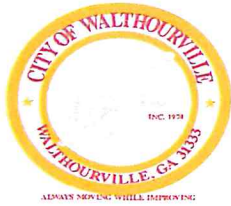
Vote: 5-0: Motion Carried.

Shana T. Moss

Shana T. Moss, City Clerk

Larry D. Baker - Mayor

Larry D. Baker, Mayor



City of Walthourville Mayor and Council Meeting Minutes
November 9th, 2021 @ 6:00 PM
Walthourville Police Department

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker.
- II. Roll Call: The roll was called by the City Clerk with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Sarah B. Hayes
Councilman Charlie L. Anderson, Sr.	Councilman James Hendry
Councilwoman Bridgette Kelly	Councilwoman Luciria L. Lovette

The attendance of council constituted a quorum.

City Attorney, Luke R. Moses was present.

- III. Invocation: The invocation was given by Pastor Katrina Deason of Liberty Prayer Chapel in Hinesville, GA.
- IV. Pledge of Allegiance: The Pledge of Allegiance was recited in unison.
- V. Adoption of City Council Agenda: The motion to approve was made by Councilwoman Lovette and the second was provided by Councilman Hendry.
Vote: 5-0: Motion Carried
- VI. Adoption of City Council Minutes: The motion to approve the regular minutes from October 12th, 2021 was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson.
Vote: 4-1: Motion Carried.
Opposed: Councilwoman Lovette

Adoption of Executive Session Minutes: The motion to approve was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson.
Vote: 4-0: Motion Carried.
Opposed: Councilwoman Lovette

- VII. Presentation: None

- VIII. Agenda Items
 - 1. LCPC Mr. Nirav Gandhi
For Mayor and Council to approve/disapprove a Business License for BoaVida Homes LLC. BoaVida Homes LLC has taken over ownership and operation of Glenbrook Mobile Home Park. The park is zoned R-4. Mr. Gandhi stated the mobile home park is on Dunlevie Road and everything with the park remains the same except the ownership.

The property is just transferring ownership and no renovations are being done. The motion to approve was made by Councilman Anderson and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.

2. PUBLIC HEARING

LCPC

Mr. Nirav Gandhi

Mr. Gandhi stated letters were sent to all residents within 200 feet of the rezoning petition. Mrs. Grandhi Tamara notified him at 4:45 PM (today) that she is no longer wanting to purchase the property. The property still belongs to the Lisa Dodd Trust. The owner is serving as the applicant. Councilwoman Lovette inquired about Highway Commercial and the number of trips in and out of the neighborhoods. Mr. Nirav said the zoning is B1 which is mixed used urban corridor and is zoned for this property. Mayor Pro Tem Hayes asked, what prevents the applicant from putting something other than what is expected? Mr. Nirav stated the council could impose restrictions.

At 6:15 PM a motion to enter the Public Hearing was made by Councilwoman Lovette and the second was provided by Mayor Pro Tem Hayes.

Vote: 5-0: Motion Carried.

Mayor Baker asked if there were any citizens in support or opposed for the hearing and there were none.

At 6:16 PM a motion to exit the Public Hearing was made by Mayor Pro Tem Hayes and the second was provided by Councilwoman Lovette. Vote: 5-0: Motion Carried.

The motion to approve with standard condition was made by Councilwoman Lovette and the second was provided by Mayor Pro Tem Hayes. The standard conditions are:

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials and statements contained or implied in this application are considered to be a condition of this action.
3. No change or deviation from the conditions or approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

Special Presentation from Pastor Katrina Deason of Liberty Prayer Chapel in Hinesville, GA. Pastor Deason was representing the Manna House. She stated Pre-Covid the Manna House was serving 500-600 families monthly, since COVID these numbers have increased to 2,000. She asked the Mayor and Council to please remember the Manna House when they are in discussion about their ARPA (American Rescue Plan Act) Funds. She stated the Manna House will assist the City of Walthourville in food drives. She further stated they will be preparing the food and snacks for the Boys and Girls Club that will be located in Walthourville.

IX. Council Comments

Councilmembers

Fire Department Councilman Charlie L. Anderson, Sr.
Interim Chief Gary Fairchild started he was excited the Fire Department is getting some equipment. Due to the lack of firefighters the response time is taking longer for the Department to respond to calls. He stated the call volume is increasing. From November 1st-9th, the department has answered 29 calls. He reported that Atlanta Gas is donating a vehicle to the department and the city will only be responsible for the outfitting of lights and wrapping the vehicle. Councilwoman Kelly asked when the council was going to take action on the Fire Tax that was presented by Interim Chief Fairchild. Councilwoman Lovette asked about the lack of coverage. IC Fairchild stated most fire services work 4-48 and FSLA counts a 53-hour work week. There is no shift differentiation, and 106 hours are the maximum for a two week period. Attorney Luke Moses stated the governing body should not take no action due to not talking with the city's CPA, Mr. Matthew Caines.

Economic Development Mayor Pro Tem Sarah B. Hayes
Reported the city was having a Keep Liberty Beautiful Recycle Fair on Saturday November 13th, 2021. Volunteers are needed.

Public Works Councilman James Hendry
The Knuckle Boom is being repaired and the city's potholes are being repaired. Councilwomen Kelly, Lovette and Mayor Pro Hayes inquired about cleaning the city's ditches. Councilman Hendry stated the city did not have the equipment to clean the ditches. The councilmen stated this equipment was purchased during the previous Pray Administration. Councilmen Hendry stated water equipment (vacuum) was purchased. The city will have to contract out cleaning the ditches.

Water Department Councilwoman Bridgette Kelly
Reported the city's water statistics from October 12th-October 25th. There were 98 work orders generated and completed, 15 trash connections, 9 sewer connections, and 15 water connections.

Parks and Recreation Councilwoman Luciria L. Lovette
Reported that she was researching a waterpark/splash pad at Johnnie Frasier Park. She stated there are several options of sizes and the frequency of the water. She will have more information at the next meeting.

Police Department Mayor Larry D. Baker
Chief Alfonza Hagan reported that the city had one death which was on Cato Lane. The GBI was called in to work the investigation. The city's crime numbers are down. The officers are keeping a vigilant patrol in the subdivisions, more speeders are being caught. The department will be hosting the Citizens Academy in January. He introduced Ms. Natalie Lopez who is the Public Information Officer for the department. He reported the great success of the Halloween event, more than 400 people attended, it was good safe fun for everyone. The city and the department have gotten a lot of kudos. He Thanked everyone for their contributions including Ron and Nicole Deleon of Walthourville Meat Market, Mrs. Barbara Cauley who spent a lot of her personal

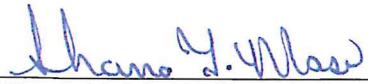
money on decorations and treats, Mr. Tank provided the hayride for the children and candy apples were donated by Shana T. Moss.

Office of the Mayor
Spoke about the success of the Halloween Event and that it was enjoyed by all. He
Thanked Chief Hagan, Police Department Officers, Municipal Clerk, Mrs. Barbara
Cauley and Public Information Officer Ms. Natalie Lopez for their hard work.

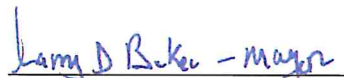
Mayor Larry D. Baker

- X. Executive Session None
- XI. Adjournment: At 7:16 PM a motion to adjourn was made by Councilman Hendry and the second was provided by Councilwoman Lovette: Vote: 5-0: Motion Carried.

Respectfully Submitted:



Shana T. Moss, City Clerk



Larry D. Baker, Mayor

City of Walthourville Mayor and Council Special Called Meeting Minutes
November 21, 2022 @ 7:30 PM
Walthourville Police Department

I. Call to Order: The meeting was called to order at 7:30 PM by Mayor Larry D. Baker

II. Roll Call was taken by the City Clerk with the following members present.

Mayor Larry D. Baker
Councilman Charles Anderson, Sr.
Councilwoman Bridgette Kelly

Mayor Pro Tem Sarah B. Hayes
Councilman James Hendry
Councilman Luciria Lovette (Via Telephonic)

Mayor Pro Hayes entered the meeting at 7:31 PM.

City Attorney Luke R. Moses was in attendance.

III. Invocation was given by Councilman Anderson.

IV. Pledge of Allegiance was recited in unison.

V. Agenda Item:

1. City of Walthourville Mayor and Council
Fire Truck Purchase. For Mayor and Council to reallocate SPLOST Funds to purchase a Fire Engine.

Mayor Baker relinquished the meeting to City Clerk, Ms. Shana T. Moss, Attorney Moses and Interim Chief John Pittman to discuss the purchase. Ms. Moss reported a 2022 Fire Truck with 900 miles had been located at Brackett Fire Engine for \$545,000.00. Firefighter Kinney had gone to the area to inspect the vehicle. She spoke with Firefighter Kinney today, he drove the vehicle, performed a pump inspection and the vehicle checked out and was in great condition. Interim Chief Pittman stated the pump on the truck has zero miles, meaning the truck has not been used. The cost of the 2022 Engine will be \$544,000.00 and the pumper tanker will be \$ 528,000.00. The cost to lease both vehicles will be \$ 180,000.00 annually. The pumper tanker is being constructed and will be available in April or May of 2023.

Interim Chief Pittman stated, "the purchase of these two vehicles would help the Fire Department tremendously. The 2022 Engine will replace Engine 1 which is obsolete, and the Pumper Tanker will replace Engine 2". He further added that this will improve the city's ISO Rating which is currently at 5. The pumper tanker will be useful in areas of the city that does not have fire hydrants such as E. B. Cooper past Hampton Ridge.

Attorney Moses stated he researched the information, and the council can approve to reallocate SPLOST 6 Funds for the engines. SPLOST 7 was voted upon and approved by the citizens on November 8th, 2022. Currently, there is \$1.6 million in SPLOST 6 Funds. He added that the city cannot neglect the initial projects that were allocated for SPLOST, but they can be reallocated.

With the leases on the engines, the first payment can be delayed a year. For example, if the Fire Engine arrives in December 2022, the first payment will not be due until December 2023. The Pumper Tanker will arrive in April or May 2023; therefore, the first payment will be due in 2024.

Mayor Pro Tem and Councilwoman Kelly inquired about the SPLOST 6 Funding versus SPLOST 7. SPLOST 7 Funds are not available and will not be received by the city until mid-2023. SPLOST 6 Funds are currently available. City Clerk Moss, stated these trucks will be under warranty and should a repair occur, the company will be responsible. If there is a major problem the company is in Macon and would physically come and check on the vehicle

The motion to approve the fire engines and to reallocate SPLOST 6 Funds for the lease was made by Councilwoman Kelly and the second was provided by Councilman Anderson.

Vote: 5-0: Motion Carried Unanimously

VI. Adjournment: At 8:05 PM a motion to adjourn was made by Councilman Hendry and the second was added by Councilwoman Kelly.

Vote: 5-0: Motion Carried Unanimously


Shana T. Moss, City Clerk


Larry D. Baker, Mayor



City of Walthourville
Mayor and Council Meeting Minutes
December 14, 2021 @ 6:00 PM
Walthourville Police Department

I. Meeting Called to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker.

II. Roll Call: The roll was called with the following members present:

Mayor Larry D. Baker

Councilman Charlie L. Anderson. Sr.

Councilwoman Bridgette Kelly

Mayor Pro Tem Sarah B. Hayes

Councilman James Hendry

The attendance of Mayor and Council constituted a quorum.

Member Absent/ Late:

Councilwoman Luciria L. Lovette. She entered the meeting at 6:12 PM.

Attorney Luke R. Moses was present via telephone.

III. The invocation was given by Councilman Hendry.

IV. Pledge of Allegiance was recited in unison.

V. Adoption of City Council Agenda: The motion to approve the agenda was made by Councilwoman Kelly and the second was approved by Councilman Hendry.

Vote: 4-0: Motion Carried.

VI. Adoption of the City Council Minutes from the November 9, 2021 Regular Meeting. The motion to approve was made by Mayor Pro Tem Hayes and the second was provided by Councilman Hendry.

Vote: 4-0: Motion Carried.

VII. Presentation: (None)

VIII. Agenda Items:

1. LCPC

For Mayor and Council to approve/disapprove a Home-Based Business License for Ms. Erica Tremblay located at 155 Teresa Avenue. The name of the business is Baked with Love and is zoned R-2 (Single Family Residential). There was no discussion and the motion to approve was made by Councilman Hendry and the second was provided by Mayor Pro Tem Hayes.

Mr. Jeff Ricketson

Vote: 4-0: Motion Carried.

2. LCPC

Mr. Jeff Ricketson

For Mayor and Council to approve/disapprove a Business License for LJ Business Online for Mr. Lewis Johnson. This online business will be located at 15 Tempest Lane and is zoned R-2 (Single Family Residential). Mr. Johnson stated he will be selling retail products through Amazon using his home as the business address. There will be no customers coming to the residence. The motion to approve was made by Councilman Anderson and the second was provided by Councilman Hendry.

Vote: 4-0: Motion Carried.

3. LCPC

Mr. Jeff Ricketson

For Mayor and Council to approve/disapprove a Business License Personal Care Products Online LLC. The owner is Mrs. Sonya Johnson located at 15 Tempest Lane and is zoned R-2 (Single Family Residential). Mrs. Johnson is requesting to sell retail products online such as soaps, lotions and other personal care products using her home as the business address. Mayor Pro Tem Hayes asked if there would be any signage at the home. Mr. Ricketson stated there would be no signage nor would there be any visitors. The motion to approve was made by Councilman Anderson and the second was provided by Councilman Hendry.

Vote: 4-0: Motion Carried.

4. LCPC

Mr. Jeff Ricketson

For Mayor and Council to approve/disapprove a Mobile Home Permit for Mr. Michael Hemingway located on Cato Lane, Parcel # 051D002. This parcel is zoned AR-1 and the applicant has a recorded access easement to reach the property from Cato Lane.

At 6:12 PM Councilwoman Lovette entered the meeting. Mr. Hemingway requested to place a double wide mobile home on the property. He has a recorded easement to reach the property from Cato Lane. The motion to approve was made by Councilman Hendry and the second was provided by Councilman Anderson.

Vote 5-0: Motion Carried.

5. Office of the City Clerk

Ms. Shana T. Moss

For Mayor and Council to approve the 2022 Mayor and Council Meeting Dates. The dates for the regular scheduled meetings for 2022 are held on the second and fourth Tuesday's of each month. For the months of November and December meetings are held once monthly due to the Thanksgiving and Christmas Holidays. The motion to approve was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson.

Vote: 5-0: Motion Carried.

6. Economic Development

Mayor Pro Tem Sarah B. Hayes

Bring One for the Chipper Proclamation. To designate Saturday, January 8th, 2022 as Bring One for the Chipper Day in Walthourville. Mayor Pro Tem Hayes read a proclamation requesting the city designate January 8, 2022 as Bring One for the Chipper, citizens will be able to bring their Christmas Tree to be properly disposed of for the environment. The motion to approve was made by Councilman Anderson and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried.

IX. Council Comments

Councilmembers

Fire Department

Councilman Charlie L. Anderson, Sr.

Interim Chief Gary Fairchild gave the Fire Department Report. He reported several inoperable vehicles were listed on Gov Deals. The department has answered 743 calls as of December 13th and this number has increased by 100 calls from this time last year. The department and maintaing and answering calls. Councilwoman Lovette stated she was concerned about an earlier discussion pertaining to call repsonse. Interim Chief Fairchild stated they are answering all calls in a timely response. Councilman Anderson, Thanked Interim Chief Fairchild for the great job he is doing with limited funds.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Reported that she is still working in the community and volunteering. She has worked food drives in Hinesville, Riceboro, Full Gospel Church and Fellowship of Love Church. The City of Walthourville will host a Food Drive on December 18th, 2021 and she is asking for volunteers. KLB will host a Recycle it Fair in February of 2022 and the Shred it Vehicle will be at Walthourville City Hall. She is still working with VC3 to update the council chamber to current technology.

Public Works

Councilman James Hendry

Reported that everthing is going smooth. The knuckleboom truck is collecting yard waste and going back and forth to the landfill. Councilwoman Lovette asked about equipment to clean the city's ditches. He r stated the city does not have equipment to clean the ditch. Councilwoman Lovette asked, "what happened to the equipment?" Councilman Hendry stated he has been to Public Works several times and he has not seen it, the city has not had this equipment but perhaps her eyes might be better than his if she wants to go and look.

Water Department

Councilwoman Bridgette Kelly

Reported that the city processed and completed 184 work orders from November 9th-December 13th, 2021. There were 27 trash connections, 19 sewer connections and 30 water connections.

Parks and Recreation

Councilwoman Luciria L. Lovette

Reported that Mrs. Lanna Walthour contacted her about constructing a rock garden in Johnnie Frasier Park. Alpha Kappa Alpha, Inc., adopted the park and they are always looking at different ways to beautify the park. Mrs. Walthour was suppose to render a draft and proposal of the garden. Also, she is still looking into placing a splash pad/water park at Johnnie Frasier. Mayor Pro Tem Hayes, asked, "has she checked with EPA because the city will probably have to have a filtration system. Councilwoman Lovette stated she is going to research that information.

Police Department

Chief Alfonza Hagan

Reported that the officers have good equipment and they are proud of their equipment. The officers are writing citations and patrolling. Patrol has increased for the holidays. The city has suffered a tragedy, Amari Hicks on Carter Road was killed in a single four wheeler accident at

Hillary Park. He encouraged everyone to please keep the family in your prayers. The department will be having a Christmas Party on December 16th at Liberty College and Career Academy and all elected officials are invited. On December 23rd, 2021 the Police Department will sponsor a Movie Night at from 6:00 PM-8:30 PM and they will be showing the Polar Express and The Grinch.

Office of the Mayor

Mayor Larry D. Baker

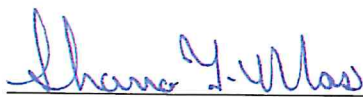
Gave accolades to Interim Fire Chief Fairchild, Chief Al Hagan and City Clerk, Shana T. Moss for their leadership and service to the city. Councilwoman Kelly stated she received calls from citizens on December 3rd, the night of the Liberty County Christmas Parade about citizens being in city vehicles. She wanted to know the policy and if this was legal. Chief Hagan stated the city had a ride-a-long policy, which was in effect before he took the helm. Mayor Pro Tem Hayes asked if this policy was used prior to the Christmas Parade? No one answered. Chief Hagan further stated that the city's ride-a-long policy mirrors the county's policy. Councilwoman Kelly stated she would like to see this policy and Chief Hagan stated that he would send it to everyone. He also stated if the council wanted to revoke the policy his department would comply with whatever they wanted. Councilwoman Lovette stated, the city should contact the insurance company and the city should follow the advice of the insurance company. City Attorney Moses said he would review the policy and City Clerk Moss will check with the insurance company and the best decision would come from the advice of the insurance company. Chief Hagan asked the elected officials if they had a problem he would appreciate if they would come to him first. He's always available and will answer any question(s) they have. Mayor Pro Tem asked if there was anything in place for the citizens who will be participating in the Citizens Academy, because they will be doing ride-a-longs. Chief Hagan stated the ride-a-long policy is the only mechanism that he has. Attorney Moses said he will look into this.

Mayor Baker wished everyone a Merry Christmas and encouraged everyone to please be careful and stay safe.

X. Executive Session

None

XI. Adjournment: At 6:46 PM a motion to adjourn was made by Councilman Hendry and the second was provided by Councilwoman Lovette. Vote: 5-0: Motion Carried.



Shana T. Moss, City Clerk



Larry D. Baker, Mayor