



**City of Walthourville Mayor and Council Meeting Minutes
March 10, 2020
6:00 PM @ the Walthourville Police Department**

- I. Call to Order: The meeting was called to order at 6:00 pm by Mayor Larry D. Baker.
- II. Roll Call was taken by City Clerk, Shana T. Moss with the following members present

Mayor Larry D. Baker	Mayor Pro-Tem Luciria L. Lovette
Councilmember Charlie L. Anderson, Sr.	Councilmember Sarah B. Hayes
Councilmember James Hendry	Councilmember Bridgette Kelly

The attendance of councilmembers constituted a quorum
- III. The invocation was given by Councilmember, Pastor Charlie L. Anderson, Sr.
- IV. The Pledge of Allegiance was recited in unison.
- V. Approval of Agenda: The motion to approve the agenda was made by Mayor Pro-Tem Lovette and the second was provided by Councilman Hendry.

Vote: 5-0 Motion Carried
- VI. Approval of Minutes: The motion to approve minutes from the February 25th, 2020 meeting was made by Councilwoman Hayes and the second was provided by Councilman Hendry.

Vote: 5-0 Motion Carried
- VII. Presentation:
Vandiver Lift Station Mr. Paul Krebs
Mr. Paul Krebs addressed Mayor and Council regarding the outdated Vandiver Lift Station. This lift station was constructed in 1997 and is in dire need of repair. Mr. Krebs gave detailed information on how the repairs would have to be done which includes installing new drainage piping between the wet well and valve pit with a flap valve. Concrete collars will have to be built at the wet well and valve pit. A crane will be used to pull discharge piping after cutting the pipe loose from the foot elbow and valve pit. New drainage piping will be installed between the wet well and valve pit with flap valve. Mr. Krebs stated work would have to be done on the electrical panel of the well and that there could be a lot of “unknowns,” until the workers actually get into the well. With this well, they will be using a high density pipe (stainless steel) due to the lifespan being long. Due to the condition of this well, it could take 4-5 days to complete this project and the estimated cost could be between \$17,500-\$21,000.
- VIII. Business
A. Unfinished Business None

B. New Business

1. Adoption of Dirt Roads.

Mayor Baker

Mayor Baker presented a list of dirt roads that are to be maintained by Liberty County. The roads are: Emily Cook Lane, Fletcher Road, Futch Road, Hardwick Road, Henry Herbert Road, Julius Road, Sanders Road, Selph Lane, Strickland Road, Thompson Road, Smith Road, Slayton Street, Doby Lane and Denise Lane. The motion to approve the adoption of roads was made by Councilwoman Hayes and the second was provided by Mayor Pro Tem Lovette. Vote: 5-0 Motion Carried.

2. Katrina Herrington Mobile Home Permit (A)

Mr. Nirav Gandhi

Mr. Nirav Gandhi of LCPC presented a mobile home permit for Katrina Herrington. This permit meets the ordinance of the city and the property will be accessed from the dirt road on Rivers Road. The mobile home was made in 1984. LCPC recommends approval. The motion to approve was made by Mayor Pro Tem Lovette and the second was provided by Councilman Hendry. Vote: 5-0 Motion Carried.

3. Mardee Sanchez Final Plat for Estates at Wilder

Mr. Jeff Ricketson

Mr. Jeff Ricketson, Executive Director of LCPC presented the final plat for the Estates at Wilder Subdivision. There will be 47 single family dwellings. Due to the pond within the subdivision, Mayor Pro Tem Lovette questioned the type of fence that would encircle the pond. The type of fence will be split rail with hog wire and would be a three foot rail fence. Councilwoman Hayes inquired the depth of the pond and Mr. Ricketson said the pond was at least 26 feet deep and the homeowners association will be responsible for the upkeep of the fence. The motion to approve the plat was made by Councilwoman Hayes with the second provided by Mayor Pro-Tem Lovette. Vote: 5-0 Motion Carried.

4. Charles Holmes Occupational License

Mr. Nirav Gandhi

Mr. Nirav Gandhi presented to Mayor and Council an occupational license for Mr. Charles Holmes. Mr. Holmes is requesting to have a handyman mobile business. There will be no customers at his home. LCPC recommended approval. The motion to approve was made by Mayor Pro Tem Lovette with the second being provided by Councilman Hendry. Vote: 5-0 Motion Carried.

5. Marijuana Ordinance

Chief Jerry Blash

Chief Blash presented information only to Mayor and Council regarding marijuana ordinance. This ordinance is the norm around Georgia as more cities are evolving to this ordinance. The ordinance makes possessing less than an ounce of marijuana a misdemeanor instead of a felony. This is not decriminalizing marijuana this is being done to alleviate the backlog in the courts and to possibly avoid someone having a record due to a bad decision. The person would pay the imposed fine. City Attorney, Luke Moses shared his sentiments, saying this is the norm for cities. He drafted the ordinance that was enacted in the City of Hinesville. He stated this is the direction the country is moving, and statistics demonstrates this disproportionately affects people of color. There would be no jail time and the individual would be responsible for the fine. Attorney Moses said Mayor and Council could think about this and decide if this is something they would like to do.

IX. Fire Department Councilman Anderson
Captain Stephen Menges gave the fire department report.

Economic Development Councilwoman Hayes
Stated she plans to take some Economic Development Courses. She attended a T-SPLIST meeting and has been actively involved in Voter Registration Drives and the 2020 Census Count.

Public Works Councilman Hendry
Reported that there were several potholes on Shaw Road that will be repaired. Public Works Administrator, Robert Pierce has been informed to repair the potholes.

Water Department Councilwoman Kelly
Reported that there were 30 new water connections for February 2020.

Parks and Recreation Mayor Pro Tem Lovette
Reported the fence at Johnnie Frasier Park need to be repaired. The fence need to be completed and all citizens are urged to complete it via online or through the mail. Each citizen equals \$4,300 in funding.

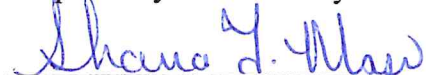
X. Mayor's Corner Mayor Larry D. Baker
Announced the promotion of two officers with the Police Department. Officer Chris Reid being promoted to Captain and Anderson Delaford is being promoted to Lieutenant. Mayor gave accolades to both officers and joined the officers and their families for photos and badge pinnings.

County Commission Chairman Donald Lovette was in attendance and Mayor Baker acknowledged him for comments. Chairman Lovette congratulated the Mayor and Council again on their positions. He stated, "We're all in this together." The county is growing and he is looking for great things to come from Walthourville. He encouraged the elected officials to stay focused on good government and what good government does.

XI. Executive Session None

XII. Adjournment: The motion to adjourn at 7:03 pm was made by Mayor Pro Tem Lovette with the second being provided by Councilwoman Hayes.

Respectfully Submitted by:



Shana T. Moss
City Clerk



Larry D. Baker
Mayor



City of Walthourville Special Called Meeting Minutes
Thursday March 26, 2020
6:00 PM @ the Walthourville Police Department

- I. Call to Order: The meeting was called to order at 6:00 pm by Mayor Larry D. Baker.
- II. The invocation was given by Councilman, (Reverend) Charlie L. Anderson, Sr.
- III. Roll Call was taken by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker
Councilman Charlie L. Anderson, Sr.
Councilman James Hendry

Mayor Pro Tem Luciria L. Lovette
Councilwoman Sarah B. Hayes
Councilwoman Bridgette Kelly

The attendance of council constituted a quorum.

IV. State of Emergency Declaration

Attorney Luke Moses

Attorney Moses stated the purpose of this meeting was to discuss the COVID-19 Pandemic that has overtaken the world. The corona virus started in Wuhan, China in late 2019 and migrated to the United States. Mayor Baker declared a state of emergency on March 22, 2020. Attorney Mosley distributed an emergency declaration that coincided with Liberty County that other cities in the county had mirrored. This declaration was also in conjunction with the declaration that Governor Brian Kemp had signed into law which was a Shelter-at-Home declaration. Essential workers in the city would still be working. This document gave authorization for Mayor Baker to activate supplemental actions without having to reconvene for a meeting

V. Discussion and Vote

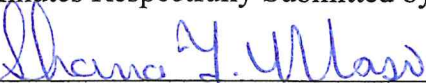
The Mayor and Council decided to close Johnnie Frasier Park to the public to mitigate the spread of the Corona virus.

Also, churches in the city will be given a copy of the declaration and they would be encouraged to have virtual services. Attorney Moses stated churches could not be mandated to close; however, it was strongly encouraged. City Hall would be closed to the public (will have modified hours) because citizens will be able to pay bills via the drive-thru window, online or via the telephone.

The motion to approve the declaration was made by Mayor Pro Tem Lovette and the second was provided by Councilman Hendry.
Vote: 5-0 Motion Carried.

VI. Adjournment: The motion to adjourn at 6:46 pm was made by Councilman Hendry and the second was provided by Councilwoman Hayes.

Minutes Respectfully Submitted by:


Shana T. Moss, City Clerk



Larry D. Baker, Mayor

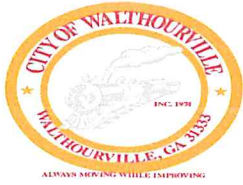


ALWAYS MOVING WHILE IMPROVING

The Mayor and Council Meetings for April 14th and 28th, 2020 have been cancelled due to COVID-19. The Mayor and Council remains committed to adhering to an abundance of caution. The city is continuing to flourish and city affairs are still being taken care of.

Mayor Larry D. Baker and Councilmembers.

Larry D Baker



City of Walthourville Special Called Meeting Minutes
May 5, 2020 at 5:00 PM
Walthourville Police Department

- I. Call to Order: The meeting was called to order at 5:00 pm by Mayor Larry D. Baker.
- II. The Invocation was given by Councilman Charlie L. Anderson. Sr.
- III. The roll was taken by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker
Councilman Charlie L. Anderson, Sr.
Councilman James Hendry

Mayor Pro Tem Luciria L. Lovette
Councilwoman Sarah B. Hayes
Councilwoman Bridgette Kelly.

The attendance of council constituted a quorum

Also present was City Attorney Luke Moses.

- IV. Knuckle Boom Truck Purchase.

Mrs. Chaundra Cox

The City of Walthourville is in need of a Knuckle Boom Truck. Three quotes were obtained including:

1. Freightliner of Savannah in the amount of \$159,900.00
2. RDK Truck Sales from Tampa, Florida in the amount of \$ 143,823.70
3. RDK Truck Sales from Orlando, Florida in the amount of \$ 135,900.00

Finance Director, Chaundra Cox stated the city could afford this truck. The funds were allocated in the 2020 Roads and Grounds Budget Line Item 100-420-04225-00054-542500 with a balance of \$76,000.00. A budget amendment was presented to decrease the Roads and Ground Budget by \$24,000 and to increase the Sanitation Budget Line Item 100-450-04500-00058-581201(current balance of \$ 40,376.42) by \$24,000 to absorb the cost of the 2020 expenses. The truck is being financed by the Heritage Bank with a monthly payment of \$ 2,988.94 beginning on June 5, 2020 and concurring on May 5, 2025.

- V. Vote

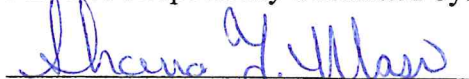
Councilmembers

The motion to approve the 2020 Freightliner 108SD from Savannah was made by Councilman Anderson and the second was provided by Councilman Hendry.

Vote: 5-0 Motion Carried

- VI. Adjournment: At 5:21 pm the motion to adjourn was made by Mayor Pro Tem Lovette with the second provided by Councilman Hendry.

Minutes Respectfully Submitted by:


Shana T. Moss, City Clerk



Larry D. Baker, Mayor

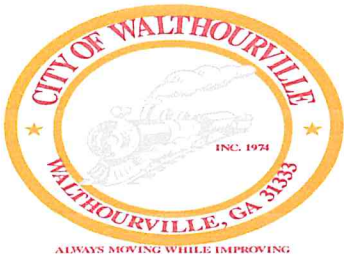


ALWAYS MOVING WHILE IMPROVING

The Mayor and Council Meetings for May 12th and 26th, 2020 have been cancelled due to COVID-19. The Mayor and Council remains committed to adhering to an abundance of caution. The city is continuing to flourish and city affairs are still being taken care of.

Mayor Larry D. Baker and Councilmembers.

Larry D. Baker



City of Walthourville
Mayor and Council Meeting Minutes
June 9, 2020 @ 6:00 PM

I. Called to Order: The meeting was called to order at 6:00 pm by Mayor Larry D. Baker

II. Roll Call was taken by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker	Mayor Pro-Tem Luciria L. Lovette
Councilman Charlie Anderson, Sr.	Councilwoman Sarah B. Hayes
Councilman James Hendry	Councilman Bridgette Kelly

The attendance of council constituted a quorum.

City Attorney Luke R. Moses was present.

III. The invocation was given by Councilman Charlie L. Anderson, Sr.

IV. Pledge of Allegiance was recited in unison.

V. Presentations: None

VI. Adoption of the Council Agenda: The motion to adopt the agenda was made by Mayor Pro Tem Lovette and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.

VII. Adoption of City Council Minutes: Due to COVID-19 the City of Walthourville had several called meetings as well as a regular meeting. The motion to approve the March 10, 2020 regular meeting minutes was made by Mayor Pro Tem Lovette and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.

The motion to approve the special called meetings on March 26, 2020 and May 5th, 2020 was made by Mayor Pro-Tem Lovette and the second was provided by Councilman Anderson.

Vote: 5-0: Motion Carried.

VIII. Agenda Items

Old Business: None

New Business

1. Office of the Mayor
Mayor Larry D. Baker
Hazardous Pay for City Employees who have worked during the onset of the COVID-19 Pandemic. Mayor Baker stated the city employees have been working since March 23rd, when the pandemic was declared in the city. He stated other cities had implemented this pay and he felt it was a good incentive for the employees who were essential and risked their lives daily coming to work. Mayor Pro-Tem Lovette stated she felt it was a good idea; however, she felt the city hall employees should not be compensated because they were not at city hall full-time and they were

being paid for work they had not done. Mayor Baker stated the city hall team was at work and employees were on staggered shifts due to social distancing in City Hall. Councilwoman Kelly stated she thought the pay was a great morale booster because our neighbors in Savannah were doing the same things for their employees. Councilwoman Hayes asked Mayor Pro-Tem what was her issue with City Hall getting the pay? Councilwoman Hayes said the Mayor and Council technically had not been working and received their pay. City Clerk Moss stated the last council meeting was March 9th and council was paid for the month of March, there was no meeting in April and council received their compensation. The month of May there was one special called meeting and the elected officials were paid. Councilwoman Hayes said she felt it was the right thing to do for all employees. City Attorney Luke Moses stated this was a great gesture and showed the employees they were appreciated during this pandemic. Councilmen Anderson and Hendry were in agreement of the hazardous pay.

The Hazardous pay breakdown is as follows:

All essential workers employed form March 23-present:	\$500.00
All essential workers from March 23 with modified schedule (City Hall)	\$300.00
All essential workers hired within the past 30-45 days	\$150.00
All essential part-time employees	\$75.00

The motion to approve hazardous pay was made by Councilwoman Hayes and the second was provided by Councilwoman Kelly. Vote 5-0: Motion Carried.

2. Census Information:

Councilmembers

For Mayor and Council to discuss measures to improve the Census Count in Walthourville. Councilman Hendry began the discussion stating he felt councilmembers nor employees should go door to door. He stated he has received two doorknockers at his home regarding the census and being counted. Councilwoman Hayes stated she has placed 30 signs around the city and when she does outreach she encourages citizens to complete the census. City Clerk Moss stated the employees in City Hall are encouraging citizens while they are working their modified schedules to complete the census while they assist citizens in the drive-thru. Councilwoman Hayes stated she would bring a laptop to City Hall and assist citizens in registering for the census. Mayor Pro-Tem Lovette stated she had nothing to do and could assist. Informational Only: No Action.

3. City Hall Update

Shana T. Moss and Latonia C. Wright

Re-opening of City Hall to the public on June 15, 2020 due to COVID-19 with safety parameters. Ms. Moss stated city hall would resume normal hours of 9:00 am-5:00 pm with adherence to social distancing. Due to the size of city hall, only two employees will be allowed in city hall and everyone will have to wear a mask. There will be no public restroom. A discussion ensued about public works employees wearing mask and City Attorney Luke Moses stated due to the work the employees perform in high degree weather it could be chaotic to impose that public works employees wear a mask. Councilwoman Kelly stated she observed the public work employees not wearing a mask when they picked up her trash. Attorney Moses said we don't want to engage in such a rigid policy with public works. Attorney Moses drafted a resolution from GMA regarding face mask. The city waived the second reading and adopted the resolution. The motion to adopt was made by Councilwoman Hayes and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried.

4. Fire Department

The city is awaiting more definitive information from the county; therefore, this item will be presented at the June 23rd meeting.

Mr. Luke Moses

No action taken.

IX. Council Updates

Mayor's Corner/Police Department

Chief Blash presented the Police Department update. He stated there has been a string of auto break-in's on Dunlevie Road and Bobbie Street. Several officers have upcoming trainings. Chief Blash further stated the police department has had no issues like the rest of the country is experiencing because of the way they operate.

Mayor Larry D. Baker

Parks and Recreation

Requested she give her report last.

Mayor Pro-Tem Lovette

Fire Department

Stated he had no report.

Councilman Charlie L. Anderson, Sr.

Economic Development

Reported she participated in two food drives organized by Mrs. Sabrina Newby, CEO of the Coastal Georgia Minority Chamber. She attended the peaceful protest march for Ahmad Arbery. She participated in three voter registration drives and placed 30 signs for the census around the city. She is currently working on a farming and food initiative for Minority Women and more information will be forthcoming.

Councilwoman Sarah B. Hayes

Public Works

Had no report. Councilwoman Kelly stated she had been in contact with the company for the new garbage truck and it would be in the city on July 24th. Due to the length of time it has taken the company to deliver the truck the city will be getting a discount and an extended warranty.

Councilman James Hendry

Water Department

Stated she rode with the water operator and visited the lift station on Vandiver Road, Paul Krebs did a good job on the lift stations.

Councilwoman Bridgette Kelly

Parks and Recreation

Stated she wanted to inquire about the opening of the parks in the City. Hillery Park on Carter Road is open because it is operated by the county. Councilwoman Hayes asked Mayor Pro-Tem Lovette if she could speak with Mr. Jimmie Martin of the Liberty County Recreation Department about updating the sign depicting the opening and closing times which should say from Dawn to Dusk. Also, Mayor Pro-Tem spoke about wanting to place sanitation stations at the park. Mayor Baker informed her to research the information as to what she wants and present it to City Hall.

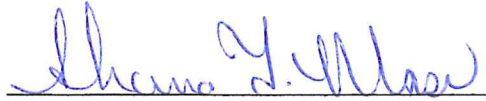
Mayor Pro-Tem Lovette

X. Executive Session

None

XI. Adjournment: The motion to adjourn was made by Mayor Pro-Tem Lovette at 7:07 pm with the second being provided by Councilwoman Kelly.

Minutes Respectfully Submitted by:



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



City of Walthourville
Mayor and Council Meeting Minutes
June 23, 2020
6:00 pm @ the Walthourville Police Department

- I. Call to Order: The meeting was called to order at 6:01 p.m. by Mayor Larry D. Baker.
- II. Roll Call: The roll was called by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker	Mayor Pro-Tem Luciria L. Lovette
Councilman Charlie L. Anderson, Sr.	Councilwoman Sarah B. Hayes
Councilman James Hendry	Councilwoman Bridgette Kelly

The attendance of council constituted a quorum.

City Attorney Mr. Luke L. Moses was also in attendance.

- III. Invocation: The invocation was given by Mayor Larry D. Baker
- IV. Pledge of Allegiance: The Pledge of Allegiance was recited in unison.
- V. Presentations: There were none.
- VI. Adoption of the Council Agenda: The motion to adopt the agenda was made by Mayor Pro-Tem Lovette and the second was provided by Councilman Anderson.
Vote: 5-0: Motion Carried.
- VII. Adoption of the Minutes: The motion to adopt the June 9th, 2020 minutes with a correction of changing Councilman to Councilwoman Bridgette Kelly. The motion was made by Councilman Anderson and the second was provided by Councilwoman Hayes.
Vote: 5-0: Motion Carried.
- VIII. Agenda Items:

Old Business: None

New Business

1. T.R. Long Engineering Mr. Trent Long
Update on the adoption of the city's dirt roads. Mr. Long reviewed the condition of the roadways that were presented to Liberty County by the City of Walthourville for adoption. The adoption will add the roadways to the list of roadways maintained under the intergovernmental agreement between the Liberty county Board of Commissioners and the City of Walthourville. The lists of roads are:

Hillary Lane is located off Carter Road and will require roadway improvements and drainage.

Martin Court is located off Dorsey Road; this is a paved roadway with roadside ditches. This road will be added to the intergovernmental agreement roadway list. Mr. Long stated that the original roadway list incorrectly

identified Martin Court as Martin Lane. It is recommended that the City of Walthourville officially remove Martin Lane from the list.

Scott Road is located off U.S. Highway 84. There does not appear to be any rights of way or recorded easements. Easement documents have been provided for this roadway. Some drainage improvements may be required.

Denise Lane is a private drive and it is not recommended that this road be added to the list.

Phenla Lane is located off Thompson Lane. There are no rights of way or recorded easements. Easement documents have been provided for this roadway and some drainage improvements may be required.

Sagittarius Lane is located off Shaw Road and it is not recommended that this road be added to the list.

Doby Lane is located off Kent Road. Doby Lane is a dirt road with roadside ditches. The roadway should be re-graded and the roadside ditches should be re-installed. Mr. Long recommended adding this road to the intergovernmental agreement.

Slaten Street is located between Shaw Road and U.S. Highway 84 and is a dirt road with roadside ditches. This road is being maintained by Liberty County and is currently on the Intergovernmental roadway maintenance list.

Also, several streets are being maintained that are not on the intergovernmental agreement roadway list. The roads are Fabian Lane, Tempest Lane (inside the city limits) Gregory Court and Tibet Highway, it is recommended that these roads be added to the intergovernmental agreement.

There are several new streets in Hampton Ridge Subdivision that have not been added to the intergovernmental agreement. The bonds have been released for all the roads in Hampton Ridge. The road's names are Broad Leaf Road, Nashview Trail, Red Blossom Court and Harold's Nook. Mr. Long recommended that the City of Walthourville request that these roads be added to the intergovernmental agreement roadway list. This was not an action item.

2. LCPC

Ms. Chonte' Wright

This is an LCPC item from Mr. Nirav Gandhi and due to COVID-19 and social distancing Mr. Nirav was not present. Ms. Wright presented a mobile home permit for Mr. Virgil Pray to place a 1985 mobile home on Barnard Pray. The permit met the city's ordinance and zoning regulations. LCPC recommended approval. The motion to approve was made by Councilman Anderson and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried.

3. City of Walthourville

Councilwoman Sarah B. Hayes

Presented digital teleconferencing options to the Mayor and Council. She stated with the unknown of COVID-19 she had been researching different digital options for the meeting. She stated more municipalities are moving toward Zoom and Web-X. With her extensive background in computer science and digital technology she stated she would spearhead the city's teleconferencing initiative.

4. Office of the City Clerk

Ms. Shana T. Moss

Mayor and Council Workshop Update. City Clerk Moss stated council members had emailed available dates. The date that was conducive for everyone was July 22nd and July 23rd, 2020 at the Walthourville Police Department. Ms. Moss stated with COVID-19 all other venues were closed and unavailable. She requested that all councilmember's email her with the topics they wanted to discuss at the workshop. She is requesting email to

ensure every member get the information they want to discuss. July 22nd the meeting time will be from 9:00 AM-4:00 PM and on July 23rd, from 9:00 AM-1:00 PM. This is a no action item.

5. Fire Department

Attorney Luke R. Moses

For Mayor and Council to approve the agreement with Liberty County for Fire Services in the unincorporated areas of Liberty County. Attorney Moses stated this is an annual agreement with Liberty County Fire Services. A minor change on page 4 of the agreement was made that the city will receive \$4,000 every 3 months. The call volume to the unincorporated areas has not increased. The contract increased from \$12,000 to \$16,000 annually for the calls we were making. Attorney Moses stated if our call volume went up the city could revisit the agreement with the county. Chief Burns was present and stated he supported the agreement he spoke with Attorney Moses and is in favor of the agreement.

IX. Council Updates

Fire Department

Councilman Charlie L. Anderson, Sr.

Chief Burns gave departmental statistics and stated the fire department is doing well. They are being vigilant and taking precautionary measures due to COVID-19.

Economic Development

Councilwoman Sarah B. Hayes

Reported that she is heavily involved in the 2020 Census. She has a laptop at City Hall that can be utilized for the Census when a citizen comes in that need to sign up. She has participated in voter registration drives and she always mentions the census and she keeps a laptop with her in the event a citizen needs to complete their count. She is continuing her work with the Coastal Georgia Minority Chamber and she would like for the city to recognize and participate in Small Business Week next year. She would like to see the city implement a Business Recognition program, where a Business in the city is highlighted.

Public Works

Councilman James Hendry

The roads and ground department are cutting grass and keeping the litter picked up in the city to keep it pristine. He stated Councilwoman Hayes has assisted him in researching a place to clean out the garbage truck. Councilwoman Hayes stated she met with the department at Fort Stewart and was informed they do not have a department that clean out the garbage truck for local government. She visited the landfill and the director told her the city could be accommodated beginning on Thursday July 9th, at either 7 AM or 3 PM. A discussion ensued about recycling. Attorney Moses stated recycling is not a money maker; there is no one making money on recycling it is solely for environmental purposes. Councilwoman Hayes asked, "How much money was being spent on recycling?" "How much is being lost on recycling?" Attorney Moses stated the mayor and council might want to consider, "is it worth the environmental benefit?" Mr. Robert Pierce, Public Works Administrator stated every week the city carries 4-5 tons to Pratt Recycling Services in Savannah.

Water Department

Councilwoman Bridgette Kelly

Reported the water department is flushing hydrants and are on a flushing schedule. Flushing hydrants keep the water from having a foul smell.

Parks and Recreation

Mayor Pro-Tem Luciria L. Lovette

Stated she spoke with Mr. Jimmy Martin with Liberty County Parks and Recreation Department, about changing the sign at Hillary Park. The Mayor and Council wanted the park to coincide with the opening and closing at Johnnie Frasier Park which is from sunrise to sunset. Mayor Pro-Tem Lovette stated Mr. Martin told her he could not change the hours for the park. She further stated she thinks stand up sanitation stations at Johnnie Frasier are more feasible and accessible. She inquired about when the fence at Johnnie Frasier would be repaired. Public

Works Administrator, Mr. Robert Pierce stated Dawson's Fence Company (located in Walthourville) would be repairing the fence, it was on their list to be repaired.

Police Department

Mayor Larry D. Baker

Police Chief Jerry J. Blash presented statistics to Mayor and Council. He stated the police department has several officers who will be attending schools and training in the month of July. He will be attending the Georgia Association of Chief of Police in Savannah in July. He further stated Municipal Court would restart on July 21st and due to COVID-19 they had safety measures in place to adhere to social distancing.

Mayor's Corner

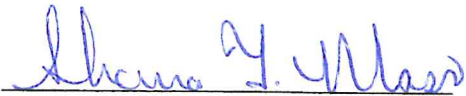
Mayor Larry D. Baker

Stated with the numbers of COVID increasing he expects to have meetings in this type of setting for a while. The meeting would be closed to the public but would be live-streamed. He urged everyone to continue being safe. He said wearing mask and adhering to social distancing is encouraged and smart.

Executive Session: None

Adjournment: At 7:06 pm a motion to adjourn was made by Councilwoman Hayes with the second being provided by Councilman Anderson.

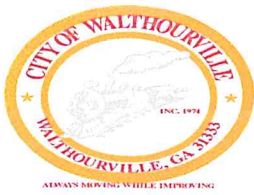
Minutes Respectfully Submitted by:



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



City of Walthourville
Mayor and Council Meeting Minutes
July 14, 2020
Walthourville Police Department @ 6:00 PM

- I. The Meeting was called to order at 6:00 p.m. by Mayor Larry D. Baker.
- II. Roll Call was taken by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker	Mayor Pro-Tem Luciria L. Lovette
Councilman Charlie L. Anderson, Sr.	Councilwoman Sarah B. Hayes
Councilman James Hendry	Councilwoman Bridgette Kelly

City Attorney Luke Moses was present.

- III. Invocation: The invocation was given by Councilman Anderson.
- IV. Pledge of Allegiance: was recited in unison.
- V. Presentations: There were none.
- VI. Adoption of the Council Agenda: The motion to approve the agenda with amending to include Executive Session for personnel was made by Councilwoman Hayes and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.
- VII. Adoption of the City Council Minutes from the June 23, 2020 meeting. The motion to approve was made by Councilwoman Hayes and the second was provided by Councilman Anderson. Vote: 5-0: Motion Carried.
- VIII. Agenda Items:
Old Business: None

New Business:

1. LCPC Ms. Chonte' Wright
Home based business License for Ve-Lavour located at 195 Fletcher Road. The applicant is Cable Wray. *This item was requested to be removed from the agenda, per LCPC due to incomplete paperwork. This item will be presented at a later date.*

2. LCPC Ms. Chonte' Wright
Home based Business License for Uncle Bo's Lawn Care Service located at 1715 Shaw Road. The Applicant is Hubert Smiley. Due to COVID-19, LCPC's Mr. Nirav Gandhi was excused. Ms. Wright stated there would be no customers coming to the home. No signs may be placed on the property indicating it is a business, but a sign may be placed on the vehicle. Equipment will not be visible from the outside and it must be kept in a shed or garage. All work will be done off the premises. The motion to approve was made by Councilwoman Hayes and the second was provided by Councilwoman Kelly. Vote: 5-0: Motion Carried.

3. Office of the Mayor City Attorney, Luke R. Moses

Proposed Ordinance Mandating Mask in the City of Walthourville due to COVID-19. Attorney Mosley stated this ordinance was modeled after the City of Hinesville. This mandates mask to be worn by anyone and especially in groups of five or more anywhere in the city. There are exceptions which are during physical activities (running, walking jogging) and inside a restaurant eating. This ordinance is not applicable to anyone 10 years of age and younger. This type of ordinance was approved in Savannah, Atlanta, Athens and Hinesville. Georgia's Governor Brian Kemp stated they are unenforceable because no city ordinance can be more restrictive or more relaxed than the governor's. Earlier today (July 14th) the governor filed suit against Atlanta Mayor, Keisha Lance-Bottoms and the members of City Council regarding the mask ordinance. The proposed mask ordinance has a fine of \$1,000. Councilman Hendry and Councilwoman Hayes, stated, " \$1,000 fine is too steep for Walthourville." Councilwoman Kelly stated she was in support of the fine because she feels that would make people wear the mask. Councilman Anderson stated would officers instantly begin imposing fines. Attorney Moses said, "most time the officers will offer the person a mask and if they don't wear it a ticket could be given with a fine." Attorney Moses further stated the CDC Director said if everyone would wear a mask we could beat this virus. The motion to approve the mask ordinance with the \$1,000 fine was made by Mayor Pro-Tem Lovette and the second was provided by Councilwoman Kelly.

Vote: 3-2: Motion Carried.

Opposed: Councilwoman Hayes and Councilman Hendry

4. Office of the Mayor

Attorney Luke R. Moses

Proposed Stipend for Mayor Larry D. Baker. Stated there is \$34,000 in the 2020 Budget for a new vehicle. Mayor Bake doesn't want to spend the money for a new vehicles. The city will research a way to provide the mayor with transportation and still save the city money. The \$36,000 was set aside during the previous (Pray) administration. The previous mayors have gotten vehicles. Attorney Moses stated he would have more information to present at the Mayor and Council's Financial Workshop on July 22nd and July 23rd, 2020. Mayor Pro-Tem Lovette asked, "In the interim, how can the mayor's mileage be tracked." Attorney Moses stated he was already logging his mileage. He emphasized for council to remember a sitting council cannot take action and increase pay it would have to be done during the next election. If they took action it would not be effective until January 20204. No action was taken.

5. Economic Development

Councilwoman Sarah B. Hayes

Minority Chamber of Coastal Georgia Small Business Week Proclamation. Introduced Coastal Georgia Minority Chamber's Executive Director, Mrs. Sabrina Newby who spoke about small businesses and their impact in a city. She asked council if they knew the number of small businesses that are operational in the city. She said this is not a question that anyone usually answers. She stated that small businesses are hurting and her role with the Minority Chamber is to help shine a light on awareness and assisting in helping them. She asked Mayor and Council to approve a Proclamation designating Minority Small Business Week in the City to coincide with the Juneteenth celebration. This Proclamation will be effective for June 2021. The motion to approve the proclamation was made by Mayor Pro-Tem Lovette and the second was provided by Councilman Anderson.

Vote: 5-0: Motion Carried.

6. Economic Development

Councilman Sarah B. Hayes

Minority Chamber of Coastal Georgia Organic Food Source Opportunities. Executive Director, Mrs. Sabrina Newby stated she was shocked when she went to a local market and bell pepper was \$3.52 per pound. She began going back to the basics and began exploring options to plant a garden. She stated she talked to investors and stakeholders to begin growing organic foods so people can buy vegetables from the market. The Coastal Georgia Minority Chamber was gifted with land in Brunswick, GA to begin planting a community garden. She wanted Mayor and Council to be aware

of this initiative and she thought it would be a beneficial partnership between the City of Walthourville and the Coastal Georgia Minority Chamber. She asked them to begin thinking about a space or area of land that could be utilized in the city. This was an informational item only, no vote was taken.

IX. Council Updates:

Fire Department.

Councilman Charlie L. Anderson, Sr.

Chief Anthony Burn's report was read by Councilman Anderson.

Economic Development

Councilwoman Sarah B. Hayes

She spoke about the land the city owns in Long County and would like to explore the option of having it annexed into the city instead of selling it. Mayor Baker and Councilmen Hendry stated the city had tried before and was unsuccessful. Attorney Moses stated the litigation would be almost impossible due to being in a different county and it would have to be approved by the state legislature. Also, she reported she went and spoke to Mr. James Rodgers, President of the Hospital Authority Board about the representative from the city, Daisy S. Pray. Mr. Rodgers informed her this appointment was not tied to the city and is not designated by the city. Citizens can apply to be on these boards, her appointment is up in November. She further reported she spoke with Mr. Jimmie Martin, Liberty County Parks and Recreation Director and no one from the City of Walthourville had inquired about changing Hillery Park Hours. To change the park hours the city would have to meet with the Recreation Board and then with the Liberty County Board of Commissioners.

Public Works

Councilman James Hendry

Stated public works is picking up litter, trash and bulk trash. The garbage truck will hopefully be arriving on July 24th, 2020.

Water Department

Councilwoman Bridgette Kelly

Directed her presentation to a document regarding the Vandiver Lift Station. In March of this year, one pump was installed by Mr. Paul Krebs at Vandiver with an old pump remaining. The old pump has malfunctioned and the new pump is having to pump additionally hard. The cost associated with repairs and or replacement are:

Old Pump Price (Repair)

New Pump Price

\$10,490.00

\$10,090.00

1 year warranty

5 year pro-rated warranty

2-3 weeks to obtain the parts

can be here this week.

Grand Total: \$10,490.00

\$1025.00 to install

Grand Total: \$11,115.00

Difference: \$625.00

The motion to purchase a new pump with Paul Krebs providing the work (Paul Krebs conducted the work on the replacement pump) was made by Councilman Anderson and the second was provided by Councilwoman Hayes.

Vote:4-1 Motion Carried.

Opposed: Mayor Pro-Tem Lovette

Parks and Recreation

Mayor Pro-Tem Lovette

Reported the fence at Johnnie Frasier Park has been repaired. She have quotes for the sanitization station, she would like to recommend the station with the handi wipes. This is a standup station with sanitizer. The highest cost is \$350.00 and the lowest cost for the station is \$282.00. She will provide the quotes to City Hall. Also, she has been calling citizens since June 22nd about the Census. She has been getting a lot of feedback. The city's response rate as of this meeting is 37.9%.

Police Department

Mayor Larry D. Baker

Reported the city is safe. There has been no robberies nor burglaries. He asked Police Jerry Blash to discuss ATV (All Terrain Vehicles). Chief Blash stated it has been illegal since 1975 to drive ATV's on a roadway. Both three and four wheelers are prohibited from riding on the roads in Walthourville. The city cannot place speed bumps in subdivisions because this is considered private property.

Mayor's Corner

Mayor Larry D. Baker

Informed everyone about the Mayor and Council's Financial Workshop that is scheduled for July 22nd and July 23rd. July 22nd is from 9:00 am-4:00 pm and July 23rd is from 9:00 am-1:00pm at the Police Department. Finance Director, Chaundra Cox stated she has received everyone's request that submitted one and she will have the packets compiled by July 16th, 2020. Mrs. Cox will prepare digital (USB) for Councilwomen Hayes and Kelly. Everyone else will have paper packets with the exception of Ms. Moss and Ms. Wright.

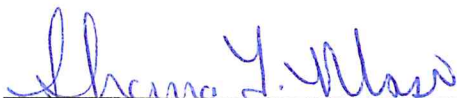
- X. Executive Session: At 7:01 pm a motion to enter Executive Session for personnel was made by Councilwoman Kelly and the second was provided by Councilman Anderson.

At 7:37 pm a motion to re-enter into Open Session was made by Councilwoman Hayes and the second was provided by Councilman Hendry. Vote: 5-0: Motion Carried.

- XI. Adjournment:

At 7:37 pm a motion to adjourn the meeting was made by Mayor Pro-Tem Lovette and the second was provided by Councilman Hendry.

Minutes Respectfully Submitted by:



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



City of Walthourville
Mayor and Council Meeting Minutes
July 28, 2020
Walthourville Police Department
6:00 PM

- I. Call to Order: The meeting was called to order by Mayor Larry D. Baker at 6:00 P.M.
- II. Roll Call: The roll was taken by City Clerk, Shana T. Moss with the following:

Members Present:

Mayor Larry D. Baker	Mayor Pro-Tem Luciria L. Lovette
Councilwoman Sarah B. Hayes	Councilman James Hendry
Councilwoman Bridgette Kelly	

Member Absent:

Councilman Charlie L. Anderson, Sr.

City Attorney Luke R. Moses was present.

- III. Invocation: The invocation was given by Fire Chief Anthony Burns.
- IV. The Pledge of Allegiance was recited in unison.
- V. Presentations: There were none.
- VI. Adoption of the Council Agenda: The motion to approve the agenda was made by Councilwoman Hayes and the second was provided by Councilman Hendry.
Vote: 4-0; Motion Carried.
- VII. Adoption of the City Council Meeting Minutes:
The motion to approve the July 14, 2020 Regular Session Minutes was made by Councilwoman Hayes and the second was provided by Councilman Hendry.
Vote: 4-0; Motion Carried.

The motion to approve the July 14, 2020 Executive Session Minutes was made by Councilwoman Hayes and the second was provided by Councilman Hendry.

Vote: 3-1; Motion Carried.
Mayor Pro-Tem Lovette: Opposed.

VIII. Agenda Items

Old Business: None

New Business

1. LCPC

Ms. Chonte' Wright

This was an item by LCPC Planner II, Mr. Nirav. Gandhi. Due to mitigating COVID-19, Mr. Gandhi was not present. Ms. Wright presented a home based business license for Mr. Brianna Wright. Ms. Wright will be baking at her home and delivering to customers off premises. There will be no advertising on the property. LCPC is recommending conditional approval pending a Cottage Food Permit that will be issued by the Georgia Department of Agriculture. The motion to grant a conditional approval was made by Councilwoman Hayes and second was provided by Councilman Hendry.

Vote: 5-0; Motion Carried.

IX. Council Updates: (3 minute limit)

Fire Department

Councilman Charlie L. Anderson, Sr. (Absent)

Fire Chief Burns presented the department statistics. He reported 7 medical calls; 2 structure fire; 5 motor vehicle accidents; 1 vehicle fire and 2 miscellaneous fires. The call volume has increased, he reported a total of 28 calls from July 14th-27th, 2020. He also stated that all residents need to obtain a burn permit before burning any yard debris. There were 60 calls for the month of June and currently as of this meeting the call volume is at 53.

Economic Development

Councilwoman Sarah B. Hayes

Reported that over 30 people attended the Keep Liberty Beautiful Great American Cleanup. Police Chief Blash helped worked the event and was picking up trash. Councilwoman Hayes stated the citizens were very engaged and it was a success.

Public Works

Councilman James Hendry

Reported several of the city's vehicles were being serviced (Ford F150 #28 being serviced and the Grapple Truck #22 is being repaired at Freightliner). The roads and grounds department are picking up litter and cutting grass, edging sidewalks and replacing signs and filling potholes.

Water Department

Councilwoman Bridgette Kelly

Reported the hydrants are still being flushed on a daily basis. The city's water and sewer lines are being repaired and checked. The lift stations on Hardman, Fletcher and Shaw Roads and Hillary Lane have been cleaned by the Vacc Truck. The lift station on Vandiver has been repaired with the new pump.

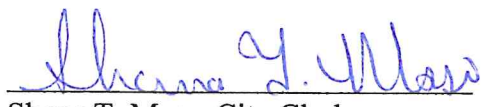
Parks and Recreation
Mayor Pro-Tem Luciria L. Lovette
Stated she didn't have a report since the parks were closed due to the pandemic. She reported the city's census count is currently at 38.5%, the count is improving. She is currently making census calls at the police department. Citizens are intimidated when the police department's name and number is displayed when she calls them. Therefore; when, she leaves a message she leaves City Hall's number. She recommends installing a phone line at the police department's substation on Dunlevie Road.

Police Department
Mayor Larry D. Baker
Chief Jerry Blash gave department statistics. The city has had no burglaries, robberies, entering autos, thefts, drug arrest, DUI arrest and no major incidents. The department has issued 28 citations, 12 warnings, 1 domestic violence, 1 verbal dispute and 1 juvenile. Johnnie Frasier Park is still closed due to COVID-19. Councilwoman Hayes stated people are jumping the fence and entering the park illegally.

Mayor's Corner
Mayor Larry D. Baker
Stated, "We are not out of the woods yet with COVID-19." The numbers have increased, please wear your mask and remember to social distance. We all must play our role in decreasing COVID. Councilwoman Hayes also said the 2020 Census will begin their door-to-door campaign in August.

- X. Executive Session None
- XI. Adjournment: At 6:18 pm a motion to adjourn was made by Councilwoman Hayes and the second was provided by Mayor Pro-Tem Lovette.

Minutes Respectfully Submitted by:



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



City of Walthourville
Mayor and Council Meeting Minutes
August 11, 2020
6:00 PM

- I. Call to Order: The meeting was called to order at 6:00 pm by Mayor Larry D. Baker.
- II. Roll Call: The roll was taken by City Clerk, Shana T. Moss with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Luciria L. Lovette
Councilman Charlie L. Anderson, Sr.	Councilwoman Sarah B. Hayes
Councilman James Hendry	Councilwoman Bridgette Kelly

City Attorney Luke Moses was in attendance.

- III. Invocation: The invocation was given by Councilman Charlie L. Anderson, Sr.
- IV. Pledge of Allegiance: The Pledge of Allegiance was recited in unison.
- V. Presentation: There were none.
- VI. Adoption of the Council Agenda: The motion to approve the agenda with the addition of entering into Executive Session was made by Mayor Pro Tem Lovette and the second was provided by Councilwoman Kelly. Vote: 5-0: Motion Carried.
- VII. Adoption of the City Council Minutes. The motion to approve the July 28th, 2020 minutes was made Mayor Pro Tem Lovette and the second was provided by Councilman Hendry.
- VIII. Agenda Items

Old Business: None

New Business

1. LCPC Ms. Chonte' Wright
Presented a mobile home permit for Richard and Angela Singleton to place a mobile home at 202 Kent Road. The single wide mobile home is located in R2A zoning. The mobile home is wind zone. The motion to approve was made by Councilman Hendry and the second was provided by Councilman Hayes. Vote: 5-0: Motion Carried.

2. City of Walthourville Councilwoman Sarah B. Hayes
Presented GMA's IT In a Box agreement with Sophicity to offer customized IT services. There will be no onboarding fees, the agreement will provide data backup and recovery. Their services will entail document archiving, email maintenance, vendor management and procurement of records. They will provide troubleshooting, onsite

technicians will be available if there is a problem. They are housed in Savannah, Georgia and can be dispatched quickly. The motion to approve the gold package was made by Councilwoman Hayes at a rate of \$1,696.14 monthly and the second was provided by Councilman Hendry. Vote: 4-1: Motion Carried.

Opposed: Mayor Pro Tem Lovette due to one bid.

- IX. Fire Department Councilman Charlie L. Anderson, Sr.
Fire Chief Anthony Burns reported the fire department received a Public Service Award at Good Shepherd Baptist Church. The GOV Deals process is moving along and the city has had great response.

Economic Development Councilwoman Sarah B. Hayes
Reported that Mrs. Sabrina Newby, President and CEO of the Coastal Georgia Minority Chamber will be present at the next meeting to discuss potential economic endeavors for the city. She further stated she would have suggestions for the spending of the city's CARES Funding.

Public Works Councilman James Hendry
Reported Public Works was doing well. Two tractors were repaired and are back in service.

Water Department Councilwoman Bridgette Kelly
Reported the city had 59 re-reads for the month of August. Disconnects are set for October 1, 2020 and citizens have been informed via social media and letters that their bill must be paid.

Parks and Recreation Mayor Pro Tem Luciria L. Lovette
Stated she had no report due to COVID. She is still conducting census calls and the census workers are going door-to-door.

Police Department Mayor Larry D. Baker
Police Chief Jerry Blash reported that several officers had completed training. Officer McLean completed Advanced Traffic, Lt. Delaford completed Field Training and Captain Reed completed the second module of Management Training.

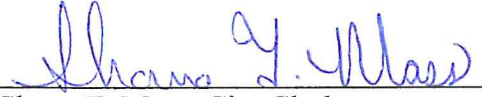
Mayor's Corner Mayor Larry D. Baker
Stated, "Citizens pay your water bill." October 1st, we will begin disconnects. Disconnects were waived due to the pandemic which began in March.

- X. Executive Session: At 6:28 p.m. the motion to enter into executive session was made by Mayor Pro Tem Lovette and the second was provided by Councilwoman Kelly.


Vote: 5-0: Motion Carried.

- XI. Adjournment: The motion to adjourn was made at 6:42 p.m. by Councilwoman Kelly and the second was made by Councilman Hendry.

Minutes Respectfully Submitted by:



Shana T. Moss, City Clerk



Larry D. Baker, Mayor



ALWAYS MOVING WHILE IMPROVING

The Mayor and Council Meetings for August 25th, 2020 have been cancelled due to COVID-19. The Mayor and Council remains committed to adhering to an abundance of caution. The city is continuing to flourish and city affairs are still being taken care of.

Mayor Larry D. Baker and Councilmembers.

Larry D Baker